

# EVOLVE CONTACT SUITE: REPORT USER GUIDE

Evolve Contact Suite: Report User Guide
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## Evolve IP® Guide

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## 1 Reports Glossary

## 1.1 Agent Management Reports:

Report Number	Title	Туре	Summary	Contents
1.01	Detailed Agent Activity Report	Detail	Diagnostic report	Shows every agent activity (Busy, Ready, Offered, etc.) for the time period
1.02	Agent Detailed Alerts	Detail	Identifying agent performance against pre- defined Monitoring alerts (Warning & Alarm)	Shows count of alerts and provides the details of every alert (date/time, alert details, alert level)
1.03	Agent Transferred Interactions Report	Detail	Call transfer details	Shows the details (every leg & state) of every transferred call
1.04	Agents Break Report	Summary	Summary of break time totals	Shows the summary of paid vs. non paid Break Time by agent along with the details.
1.05	Agent Rejected Interactions	Detail	Shows all interactions rejected (or declined) by agents	Shows Date/Time, Agent, BP, Rejected Time, Media Type, Interaction Result, Customer.
1.06	Agent Staffing	Summary	Shows agent staffing by interval, day, week, and month	Shows count of agents staffed, available, and occupancy.

## 1.2 Agent Performance Reports:

Report Number	Title	Туре	Summary	Contents
2.01	Detailed Agent Interactions Report	Detail	High level details of every agent interaction	Start/end time, Type, From, To, BP, Handle Time, Disposition Code, etc.
2.02	Agent Time Allocation Performance Report	Summary	Summary of time spent by agent in various states	Login time, Not Ready Time, Ready Time, Handling Time, Busy Time, No Answer Time, Break Time, etc.
2.03	Agent Scoring Report	Summary	Summary of Interaction counts by agent	Answered, Missed, Transferred, Consult, Outgoing External, Outgoing Internal, Private
2.04	Agent Interaction Summary	Summary	Summary of all Agent Interactions	Interaction Activity, Interaction Type, Agent Time, Handle Time, and Snapshot

## 1.3 Audit Reports:

Report Number	Title	Туре	Summary	Contents
3.01	Mistreated Interactions Report	Detail	Mistreated Reasons report - disconnects by agent or customer disconnect while on hold	Provides the details (every leg & state) of every mistreated call
3.02	Query Interactions by Origin or Destination	Detail	Used to locate specific customer interactions	Provides the details (every leg & state) of those interactions
3.03	Agent Assignment to BP Detailed Report	Detail	Shows every assign/unassign event for agents	Provides BP, Agent, Assign/Unassign, Changed By, and Date/Time
3.04	Interactions Detail Record	Detail	Provides details of every interaction	Provides the details (every leg & state) of each interaction that entered the contact center
3.05	Conversations Report	Detail	Provides details of every chat and email interaction, including the interaction transcript	Provides BP, Agent, Media Type, Duration and Transcript

## 1.4 Business Process Interaction Reports:

Report Number	Title	Туре	Summary	Contents
4.01	Detailed Business Entity Report	Detail	Used to identify the high- level details of each interaction	Start/end time, Type, From, To, BP, Handle Time, Disposition Code, Remarks, etc.
4.02	Destination Trace Report	Detail	Used to locate specific customer interactions	Provides the details (every leg & state) of those interactions.
4.03	Interaction Disposition Codes Report	Summary	Used to summarize Disposition Code counts across agents, BPs, Media type, Campaign, etc.	Provides a count of each Disposition Code broken down by BP and Agent.
4.04	Voice Billing Report	Detail	Used to identify the Call Detail Records by date	Provides Start Time, Origin, Destination, Duration, Type, BP, Disposition Code, Completion Status
4.05	Delegated Interactions Report	Detail	Shows every interaction that was Delegated to a Supervisor either manually by an agent or automatically based upon Abandons	Entry Time, Closing Time, Remote Party, Type, BP, Agent Remark, Supervisor Remark.
4.06	Incoming Calls by Area Code	Summary	Used to provide high-level counts of incoming calls by area code or state	Originating Area Code, Originating State, City, Count of Calls
4.07	Voice Billing Report by Business Process	Detail	Used to identify the Call Detail Records broken out by BP	Provides Start Time, Origin, Destination, Duration, Type, BP, Disposition Code, Completion Status

4.08	Voice Billing Report by Business Process - No Abandoned Calls	Detail	Used to identify the Call Detail Records broken out by BP	Provides Start Time, Origin, Destination, Duration, Type, BP, Disposition Code, Completion Status
4.09	Voice Billing Report - summary only	Summary	Provides summary counts of inbound and outbound calls and their duration	Origin/Destination, Total Calls Duration, Total Calls
4.10	Inbound Interactions Distribution Report	Summary	Interval report broken out annually, monthly, day of week, or hourly	Inbound and Abandoned counts for calls, chats, and emails.
4.11	Interactions Analysis Report	Summary	Interval report broken out annually, monthly, day of week, or hourly	Inbound & Outbound counts of each Interactions, Calls, Emails, Chats, Callback Requests/Handled, VMs.
4.13	Disposition Codes Distribution Report	Summary	Count and Percentages of Disposition Codes broken out annually, monthly, day of week or hourly and by BP, Campaign, Agent, and Interaction Type	Handled, Abandoned, Disposition Code columns
4.14	Demand Interval Distribution Report	Summary	Count and Percentages of Demands broken out annually, monthly, day of week or hourly and by BP, Campaign, Agent, and Interaction Type	Handled, Abandoned, Demand columns

## 1.5 Business Process Performance Reports:

Report Number	Title	Туре	Summary	Contents
5.01	Business Process	Summary	Count of Agents in various	Login, Backoffice, Busy, On
	Agent Performance		states broken out annually,	Break, Available, Consult &
	Report		monthly, weekly, daily, hourly, or 10 mins	Conference, Internal,
5.02	Business Process	Summary	Provides BP summary	Total Ended, Abandoned,
	Interaction		results broken out annually,	Handled, Longest Wait,
	Performance Report		monthly, daily, hourly, and	Callbacks, Avg Wait Time, Avg
			10 min intervals	Handle Time, Avg Answer Time,
				Overflow, Transferred
5.03	Business Process	Summary	Summary results for	Callback Requested, Processed,
	Callback		Callbacks broken out	Avg. Handle Time, Max Handle
	Performance Report		annually, monthly, daily,	Time, Successful Callbacks,
			hourly, and 10 min intervals	Failed Callbacks, Purged,
				Rescheduled
5.04	Business Process	Detail	Identifying queue	Shows count of alerts and
	Detailed Alerts		performance against pre-	provides the details of every
			defined Monitoring alerts	alert (date/time, alert details,
			(Warning & Alarm)	alert level)
5.05	Queue Interval	Summary	Interval-based results for	Queued, Answered,
	Summary Report		specific queue metrics	Abandoned, Wait Time, Queue
				Time, ASA, Talk Time, Agents
				Staffed

## 1.6 Campaign Performance Reports:

Report Number	Title	Туре	Summary	Contents
6.01	Completed	Detail	Detailed results of every	Shows Destination, Disposition,
	Campaign Interaction		campaign call.	Date/Time, Last Attempt, and
	Report			Total Attempts
6.02	Campaign Time	Summary	Summary results of a	Succeeded, Failed, Wrong
	Frame Specific		campaign based upon the	Destination, Handling Time
	Statistics Report		time frame	
6.03	Campaign Inspection	Summary	Summary results of a	Succeeded, Failed, Handled, No
	Report		campaign	Answer, Answering Machine,
				Fax Tone, Wrong Destination,
				Handling Time
6.04	Completed Callback	Detail	Detailed results of every	Shows Destination, End State,
	Interaction Report		callback attempt	State of every Attempt,
				Date/Time

## 1.7 Customer Contact Center Reports:

Report Number	Title	Туре	Summary	Contents
7.01	Customer Experience Report	Summary	High-level report used by leadership inside and outside of the call center to gauge the overall performance of the contact center in meeting	Shows high level metrics broken out by BP and interaction type.
7.00			the customer's needs.	
7.02	Customer Experience Trends	Summary	High-level report used by leadership inside and outside of the call center to gauge the contact center trends.	Graphical trend analysis of inbound volume, AHT, SL, and answer rate.
7.03	Contact Center Performance Report	Summary	Detailed report used by the contact center leadership to gauge their success and identify areas of opportunity.	Shows all key metrics broken out by BP and interaction type.
7.04	Abandoned Interaction Report	Detail	Provides insight into the thresholds callers waited until abandoning their interaction	Calls Queued, Abandoned and Abandoned % and Thresholds
7.05	Customer Experience Trends	Detail	Provides key queue metrics at a Demand Level	Shows all key metrics broken out by Demand and interaction type.

## 1.8 Call Reports:

Report		Туре		
Number	Title		Summary	Contents

8.01	Calls Performance by	Summary	Provides BP summary of	Inbound, Queued, Answered,
	BP and Destinations		call interactions only with	Answer Rate Abandoned,
			results broken out	Longest Wait, Callbacks, Avg
			annually, monthly, daily,	Talk Time, Avg Speed of
			hourly, and 15 min	Answer, Avg Wrap Up Time,
			intervals	Overflow, Transferred

## 1.9 Key Reports for New Clients

For new clients, we suggest the following reports to get familiar with the types of information readily available to the contact center leadership team.

Leadership Question	Answer
How is my contact center performing?	7.03 Contact Center Performance Report
How are my agents performing?	2.04 Agent Interaction Summary
Where are the details on every interaction?	4.01 Detailed Business Entity Report
Where are the details on my Agents?	2.01 Detailed Agent Interactions Report
What happened on a specific interaction?	4.02 Destination Trace Report
How many total calls did I receive? On a specific phone number?	4.04 Voice Billing Report

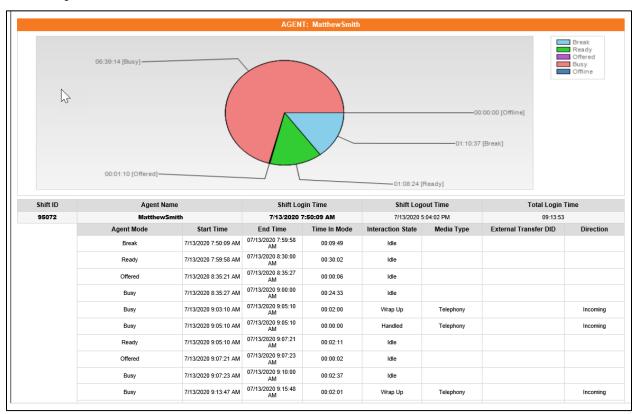
## 2 Overview of Standard Reports

#### 2.1 Agent Management Reports

Report 1.01 - Detailed Agent Activity

- Customer Database
- Manual Start Date
- Manual End Date
- Period
- Calculated Start Period
- Agents
- Show Chart Only
- Fields:
  - Shift ID
  - Agent Name
  - Shift Login Time
  - Shift Logout Time
  - Total Login Time
  - Time in Mode
  - Details:
  - Agent mode

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Include Archived Data
- Show Agent Details
- Start Time
- End Time
- Time in Mode
- Interaction State
- Media Type
- External Transfer DID
- Direction



#### Report 1.02 - Agent Detailed Alerts

#### Parameters:

- Customer Base
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Agents
- Severity

#### Fields:

- Start Time
- End Time
- Duration
- Severity

- Enable Pagination
- Display Language
- Calculated End Period
- Counter
- Include Archived Data
- Group By Agent
- Value
- Agent Name
- Counter



#### **Report 1.03 - Agent Transferred Interactions**

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Agent
- Transfer Type

#### Fields:

- Transfer Type
- Interaction Start Time
- Interaction End Time
- Interaction Duration
- Originator
- Destination
- Media
- Interaction Result
- Customer Billing Code

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Show Interaction Details
- Include Archived Data
- Disposition Code
- Campaign Name
- External Transfer DID
- DNC
- Telephony Time (In)
- Telephony Time (Out)
- Telephony Time (Ex. Agent)
- Segment Details



#### Report 1.04 – Agents Break

#### Parameters:

- Customer Database
- Manual Start Date
- Manual End Date
- Period
- Calculated Start Period
- Agents
- Daily Allowed Non-paid Break Time (min)

#### Fields:

Agent Name

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Daily Allowed Paid Break Time (min)
- Include Archived Data
- Show Agent Details
- Total Break Time

- Total Paid Time
- Paid %
- Total Non-Paid Time

- Non-Paid %
- Break Details



## **Agent Breaks Report**



Datetime: 9/11/2018 4:28 PM Period: 9/2/2018 12:00:00 AM - 9/9/2018 12:00:00 AM User: EIP.RichFox

Agent Name	Total Break Time	Total Paid	Paid %	Total non- paid	Non-paid %
Colton Bright	04:41:10	03:05:20	77.22%	01:35:50	79.86%

Colton Bright			Total		%	
	Paid break time		03:05:20	:05:20 77.22%		
			03:05:20	03:05:20 77.22%		
No	n-paid break tim	е	01:35:50	79	.86%	
			01:35:50	79	.86%	
Date/Time	Duration	Type	Paid/Non	Category	Exceed Time	
9/3/2018 11:11 AM - 11:14 AM	00:02:54	BREAK (General)	Non-paid		00:00:00	
9/3/2018 12:33 PM - 12:36 PM	00:03:21	Break	Paid		00:00:00	
9/3/2018 01:00 PM - 01:15 PM	00:14:50	BREAK (General)	Non-paid		00:00:00	
9/3/2018 01:29 PM - 01:44 PM	00:14:51	BREAK (General)	Non-paid		00:00:00	
9/3/2018 03:54 PM - 03:57 PM	00:02:42	BREAK (General)	Non-paid		00:00:00	
9/4/2018 07:37 AM - 07:47 AM	00:09:56	BREAK (General)	Non-paid		00:00:00	
9/4/2018 09:34 AM - 09:48 AM	00:13:20	BREAK (General)	Non-paid		00:00:00	
9/4/2018 01:47 PM - 02:47 PM	01:00:22	Lunch	Paid		00:00:21	

#### Report 1.05 - Agent Rejected Interactions

This report details each offered interaction that was "Declined" by an agent instead of "Accepting" it. This doesn't include "Missed" or "NO Answer" interactions where no action was taken by the agent.

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Agent Name
- Media Type
- Group By

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- BP Name
- Interaction Type

**BP Name** 

Include Archived Data

#### Fields:

Agent Name

- Media Type
- Interaction Start Time
- Interaction End Time
- Rejected Time
- Queued Time

- Type of Interaction Rejected
- Interaction Result
- Origin
- Customer Name

EVOL		,	Agent Rej	ected Interac	tions	I T			
Datetime: 9/11/	2018 4:42 PM	Period: 9/1	0/2018 12:00:00 A	AM - 9/11/2018 12:00:00	User: <b>EIP.Ric</b> i	ı <b>F</b> ox			
						Alfredo Marc	ano		
						Vetanium			
						All media			
Agent Name	Agent Status	BP Name	Media Type	Interaction Start Time	Interaction End Time	Rejected Time	Queued Time	Type of Interaction Rejected	Interaction Result
Alfredo Marcano	Offered	Vetanium	Telephony	9/10/2018 9:06:40 AM	9/10/2018 9:17:49 AM	9/10/2018 9:07:31 AM	51 sec	Incoming Telephony	Handled
Alfredo Marcano	Offered	Vetanium	Telephony	9/10/2018 9:06:40 AM	9/10/2018 9:17:49 AM	9/10/2018 9:07:56 AM	76 sec	Incoming Telephony	Handled
Alfredo Marcano	Offered	Vetanium	Telephony	9/10/2018 1:17:14 PM	9/10/2018 1:49:42 PM	9/10/2018 1:19:37 PM	143 sec	Incoming Telephony	Handled

### Report 1.06 - Agent Staffing

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Processes
- Enable Pagination

- Main & sub time slice
- Total Online
- Total Available
- Occupancy Pct

- Show Tables
- Time Zone
- Display Language
- Calculated End Period
- Interaction Type
- Media Type

## EVOLVE CONTACT

## Staffing Report



Date of Report: 10/23/2018 9:00 AM Time frame: 10/22/2018 8:00:00 AM - 10/22/2018 5:00:00 PM User: EIP.RichFox

Day/Hour				
Time Slice	Sub Time Slice	Total Online	Total Available	Occupancy Pct
2018-10-22	08:00 - 08:30	20	16	32.10%
2018-10-22	08:30 - 09:00	19	17	25.20%
2018-10-22	09:00 - 09:30	21	18	23.63%
2018-10-22	09:30 - 10:00	23	20	43.34%
2018-10-22	10:00 - 10:30	25	22	55.79%
2018-10-22	10:30 - <b>1</b> 1:00	27	23	42.35%

#### 2.2 Agent Performance Reports

#### **Report 2.01 - Detailed Agent Interactions**

#### Parameters:

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Agents
- Media Type
- Group By
- Direction
- Disposition Codes
- Enable Pagination
- Time Zone customer's time zone by Default
- Display Language

- Agent agent name
- Interaction ID
- Start Time start time of interaction
- End Time end time of interaction
- Media Type
- Interaction Type interaction type
- CRM First Name
- CRM Last Name
- Origin interaction origin
- Destination destination of interaction
- **Business Process** business process in interaction

- Calculated End Period
- Interaction Types
- Show Remarks checked value to include remarks
- Transferred Interactions Only checked valued to show only transferred interactions
- Include Archived Data checked value to include archived data
- Include CRM Data adds the First Name and Last Name fields from the ECS CRM
- Media Type
- Client Name
- Product Name
- Inbound Campaign Name
- Product Type
- **Demand** Demand(s) assigned to the interaction
- Interaction Result
- Remarks— remarks of interactions
- **Disposition Code** disposition code
- **Duration** duration of interaction
- Agent Handling Time time handled by an agent
- Hold Time
- Wrap-up Time wrap-up time
- External Number Time external consult time (when the Agent consulted an external number)
- External Transferred DID —external number, if interaction was ended by transferring to an external number

- Client Name
- Inbound Campaign Name

- Product Name
- Product Type



#### Report 2.02 - Agent Time Allocation Performance

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Agent(s)
- Include Archived Data

- Main Time Slice
- Agent Name
- Total Login Time
- Total Not Ready Time
- Total Ready Time
- Total Handling Time
- Average Handling Time Per Interaction

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Main Table Accumulated By
- Sub Table Accumulated By
- Total Busy Time
- Total No Answer Time
- Total Break Time
- Total Handling Outgoing Interactions
- Total Back office Time
- Busy To Login Time Ratio



#### **Agent Time Allocation Performance Report**



Datetime: 9/11/2018 5:07 PM	Period:	9/10/2018 12:00:00 AM - 9/11/2018 12:00:00 AM	User:	EIP.RichFox
-----------------------------	---------	---	-------	-------------

Main Time Slice	Agent Name	Total Login Time	Total Not Ready Time	Total Ready Time	Total Handling Time	Average Handling Time Per Interaction	Total Busy Time	Total No Answer Time	Total Break Time	Total Handling Outgoing Interactions	Total Backoffice Time	Busy To Login Time Ratio
2018-09-10	Aatman Patel	09:03:56	01:22:25	07:41:34	04:18:30	00:21:32	04:19:50	00:00:00	01:08:16	00:00:00	00:16:08	48%
	Adama Traore	08:48:27	01:22:08	07:28:24	01:02:50	00:12:34	01:04:21	00:00:00	01:10:18	00:00:00	00:11:48	12%
	Alec Epstein	00:38:12	00:38:12	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:38:12	0%
	Alfredo Marcano	09:01:34	01:59:59	07:01:36	04:27:25	00:26:44	04:31:38	00:00:00	01:18:20	00:00:00	00:41:39	50%
	Amanda Williams	00:00:20	00:00:00	00:00:20	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	0%
	Anthony Frattarola	08:59:21	01:41:12	07:18:08	02:02:15	00:13:35	01:22:31	00:00:00	01:32:04	00:00:00	00:09:08	15%
	Brent Juster	09:08:00	05:49:17	03:18:41	02:45:52	00:12:48	02:47:50	00:00:00	05:04:23	00:00:00	00:44:54	31%
	Carlton Taylor	07:59:59	01:23:18	06:36:42	00:00:00	00:00:00	00:00:00	00:00:00	00:51:31	00:00:00	00:31:47	0%
	Colin McGinley	08:27:02	04:13:51	04:13:09	02:42:16	00:32:27	02:24:03	00:00:00	03:51:42	00:22:09	00:00:00	28%
	Colin OShea	12:07:28	02:23:26	09:44:01	00:00:10	00:00:10	00:00:36	02:21:40	00:00:00	00:00:00	00:01:46	0%
	Colton Bright	08:43:39	04:48:20	03:57:20	02:27:10	00:16:21	02:19:58	00:00:00	04:21:45	00:12:43	00:11:52	27%
	Daniel Plowman	00:09:19	00:09:19	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:09:19	0%
	Dave Gedion	08:47:00	01:28:28	07:20:33	08:34:29	00:10:40	06:39:31	00:00:00	01:21:40	00:00:00	00:04:46	76%
	David Lawson	01:08:19	01:08:19	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	00:00:00	01:08:19	0%

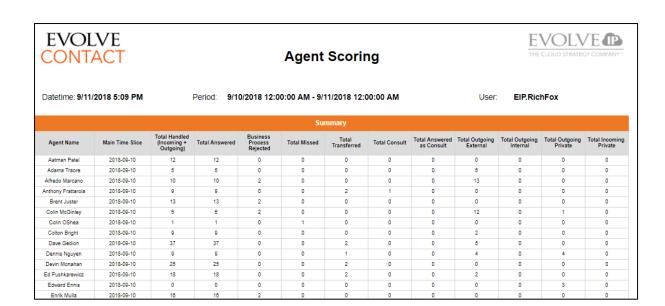
#### Report 2.03 - Agent Scoring

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process
- Main Table Accumulated By
- Sub Table Accumulated By
- Group By

- Main Time Slice
- Agent Name
- Total Handled (Incoming & Outgoing)
- Total Answered
- Business Process
   Rejected
- Total Missed

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Agent(s)
- Interaction Type
- Media Type(s)
- Summary Only
- Enable Pagination
- Total Transferred
- Total Consult
- Total Answered as Consult
- Total Outgoing External
- Total Outgoing Internal
- Total Outgoing Private
- Total Incoming Private



#### Report 2.04 - Agent Interaction Summary

#### Parameters:

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Display Language
- Calculated Start Period
- Calculated End Period

- Selected Time Interval Choices can be Monthly, Weekly, Daily, Hourly, or 30 or 15 Minute intervals depending on the period in which the report is run
- Business Process multi-value parameter
- Agents multi-value parameter
- Show Empty Rows
- Show Agent Details
- Enable Pagination
- Include Archived Data- checked value to include archived data

- Agent Name Agent Name
- Date MM/DD/YYYY
- Interval HH:MM:SS
- Interactions Handled –
   The number of inbound and outbound customer

- interactions that were handled by the agent.
- Interactions Missed The number of missed/bounced interactions by the agent.
- Interactions Rejected The number of
  interactions rejected by
  the agent.

- Transferred Internal The number of interactions answered by the agent and then transferred to another internal destination (Agent, BP, Channel).
- Transferred External The number of interactions answered by the agent and then transferred to an external destination.
- Transfer % The count of Transferred interactions (Internal + External) / the count of Interactions Handled.
- Inbound The number of inbound interactions by the agent
- Outbound The number of outbound interactions by the agent (includes both manual outbounds and campaign calls).
- Callback The number of handled Callback interactions.
- Voice The number of handled voice interactions.
- Chat The number of handled chat interactions.
- Email The number of handled email interactions.
- Ready The total amount of time spent in "Ready" state during specified report time interval (Ready-Idle + Offered).
- Break The total amount of time spent in "Break" state during specified report time interval. (Including custom break + No Answer Break).
- **Busy** The total amount of time spent in "Busy"

- state during specified report time interval. (Dialing + Waiting For XXX +Busy).
- Staffed The sum of (Total Ready Idle + Total Break + Total No Answer + Total Busy + Dialing + Waiting For XXX + Offered)
- Talk The total amount of time spent talking during specified report time interval (Voice only).
- Hold The total amount of time the caller spent on hold during specified report time interval.
- Wrap Up The total amount of time spent in "Wrap-Up" state during specified report time interval.
- Handle Time Voice The sum of (Total Wrap Up + Total Talk Time + Total Hold) for handled voice interactions only.
- AHT Voice The sum of (Total Wrap Up + Total Talk Time + Total Hold)/Voice Interactions Handled.
- Handle Time Chat The sum of (Total Wrap Up + Total Talk Time + Total Hold) for handled chat interactions only.
- AHT Chat The sum of (Total Wrap Up + Total Talk Time + Total Hold)/Chat Interactions Handled
- Handle Time Email The sum of (Total Wrap Up + Total Talk Time + Total Hold) for handled email interactions only.
- AHT Email The sum of (Total Wrap Up + Total Email Time + Total

- Hold)/Email Interactions Handled.
- Occupancy % (Total Busy + Dialing + Waiting For XXX)/(Total Busy + Total Ready+ Waiting For XXX + Dialing + Offered) .
- Utilization % (Total Busy + Total Ready Idle + Dialing + Waiting For XXX)/Total Staffed Time.
- Ready % Total Ready Idle/Total Staffed Time.

- Talk Time % (Voice) -Total Talk time/Total Staffed Time.
- Hold Time % (Voice) -Total Hold time /Total Staffed Time
- Wrap Up % (Voice) Total Wrap Up
  time/Total Staffed Time.
- Break Time % (Total Break time + Custom Break) /Total Staffed Time

EVOLVE CONTACT			Agent Interaction Summary								OLV OUD STRATEGY				
	port: 10/10/2019 6-43 PM Time frame: 10/10/2019 12:00:00 AM - 10/11/2019 12:00:00 AM Created by: SURfo								ted by: SURfox						
usiness Processes				Interac	tion Activity					Inte	raction Typ	e		Agent	Time
Agent	Interactions Handled	Interactions Missed	Interactions Rejected	Tansferred Internal	Transferred External	Transfer %	Inbound	Outbound	Callback	Voice	Chat	Email	Ready	Break	Bus
Agent 1	6	- 1	0	0	0	0.0%								01:06:58	00:41
Agent I						0.096	2	1	0	5	0	0	04:42:06	01:06:58	00:4
Agent 2	9	0	0	0	0	0.0%	4	0	0	5	0	0	04:42:06	01:06:58	
-	9 2	0		0	0			0 0				0			02:2:
Agent 2	9 2 2		0	0 0	0 0	0.0%	4		0	9	0	0	02:37:35	01:14:56	02:2
Agent 2 Agent 3	9 2 2 0	0	0	0 0 0	-	0.0%	4	0	0	9	0	0	02:37:35 04:05:18	01:14:56 01:00:14	02:2 00:0 01:1
Agent 2 Agent 3 Agent 4		0	0 0	•	0	0.0% 0.0% 0.0%	1 3	0	0 0	9 2 2	0 0	0 0	02:37:35 04:05:18 05:00:48	01:14:56 01:00:14 01:43:00	02:2 00:0 01:1 00:2
Agent 2 Agent 3 Agent 4 Agent 5	0	0 0	0 0 0 0	0	0	0.0% 0.0% 0.0% 0.0%	4 1 3 7	0 0	0 0 0	9 2 2 0	0 0 0	0 0 0	02:37:35 04:05:18 05:00:48 00:04:41	01:14:56 01:00:14 01:43:00 00:00:00	02:2 00:0 01:1 00:2 00:0
Agent 2 Agent 3 Agent 4 Agent 5 Agent 6	0	0 0 0	0 0 0 0 0 0 0	0	0 0	0.0% 0.0% 0.0% 0.0%	4 1 3 7 3	0 0 0 0	0 0 0 0 0 0	9 2 2 0	0 0 0 0 0	0 0 0 0 0	02:37:35 04:05:18 05:00:48 00:04:41 00:04:21	01:14:56 01:00:14 01:43:00 00:00:00 00:00:00	02:2:
Agent 2 Agent 3 Agent 4 Agent 5 Agent 6 Agent 7	0 0 9	0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	0	0 0	0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	4 1 3 7 3 4	0 0 0 0	0 0 0 0 0 0	9 2 2 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0	02:37:35 04:05:18 05:00:48 00:04:41 00:04:21 00:50:10	01:14:56 01:00:14 01:43:00 00:00:00 00:00:00 05:09:48	02:2 00:0 01:1 00:2 00:0 00:0

#### 2.3 Audit Reports

#### **Report 3.01 - Mistreated Interactions**

#### Parameters:

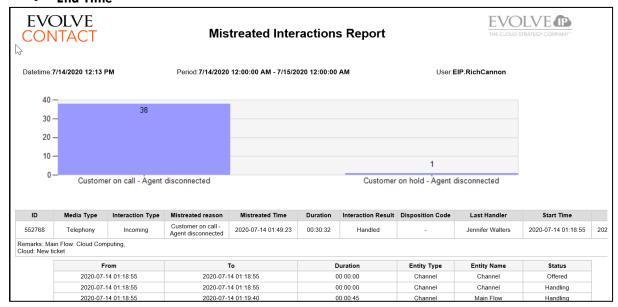
- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Mistreat Reason
- Disposition Code(s)
- Show Details

- ID
- Media Type
- Interaction Type

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Business Process
- Origin/Destination
- Interaction Result
- Enable Pagination
- Mistreated Reason
- Mistreated Time
- Duration

- **Interaction Result**
- **Disposition Code**
- **Last Handler**
- **Start Time**
- **End Time**

- Originator
- **Destination**
- Campaign Name
- **Hold Time**



Report 3.02 - Query Interactions by Origin or Destination

#### **Parameters:**

- **Customer Database**
- **Manual Start Date/Time**
- Manual End Date/Time
- **Period**
- **Calculated Start Period**
- Disposition Code(s)
- Origin/Destination
- **Remark or Part of Remark**

- **Time Zone** 

  - **Display Language**
  - **Calculated End Period**

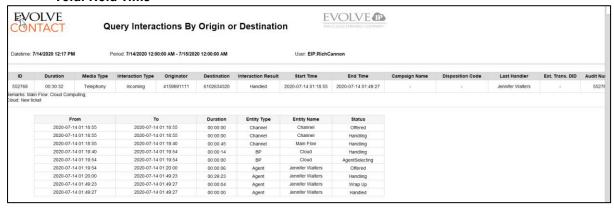
**Enable Pagination** 

- **Show Details**
- Include Telephony Usage Data
- **Include Archived Data**

- ID
- **Duration**
- **Media Type**
- **Interaction Type**
- Originator
- **Destination**
- Interaction Result

- **Start Time**
- **End Time**
- **Campaign Name**
- **Disposition Code**
- Last Handler
- **External Transfer DID**
- DNC

#### • Total Hold Time



#### Report 3.03 - Agent Assignments to BP Detailed Report

#### **Parameters**

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Agent(s)
- Enable Pagination
- Changed By
- Group By Agent

- Agent Name
- BP Name
- Action

- Group By Supervisor
- Time Zone
- Display Language
- Calculated End Period
- Include Archived Data
- Business Process
- Action
- Group by BP
- Group by Date
- Changed By
- Date-Time



#### Agent Assignments to BP Detailed Report



Datetime: 9/11/2018 5:15 PM Period: 9/10/2018 12:00:00 AM - 9/11/2018 12:00:00 AM User: **EIP.RichFox** 

Agent Name	BP Name	Action	Changed By	Date-Time
Colin McGinley	Client Tech	Unassigned	Nathan Graevell	9/10/2018 8:56:03 AM
Gursharan Chhabra	Cloud	Unassigned	Nathan Graevell	9/10/2018 8:56:03 AM
Jarrett Samuels	Carrier	Assigned	Javier Rodriguez	9/10/2018 3:38:53 PM
Jarrett Samuels	UCaaS	Unassigned	Javier Rodriguez	9/10/2018 3:39:30 PM
Jarrett Samuels	UCaaS	Assigned	Javier Rodriguez	9/10/2018 5:03:04 PM
Javier Rodriguez	Carrier	Assigned	Javier Rodriguez	9/10/2018 9:54:03 PM
Keng Cong	Cloud	Unassigned	Nathan Graevell	9/10/2018 8:56:03 AM
Keng Cong	Vetanium	Unassigned	Nathan Graevell	9/10/2018 8:56:03 AM
Keng Cong	Vetanium	Assigned	Nathan Graevell	9/10/2018 3:57:51 PM
Keng Cong	Vetanium	Unassigned	Nathan Graevell	9/10/2018 3:58:15 PM
Marco Rua	Cloud	Unassigned	Nathan Graevell	9/10/2018 8:56:03 AM

#### Report 3.04 - Interactions Detail Record

#### Parameters:

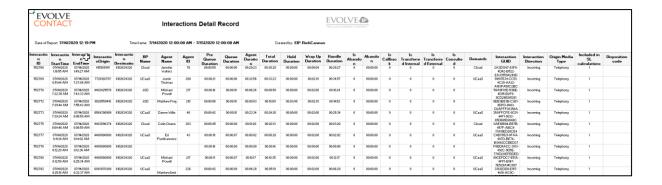
- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process

- Time Slice Time slice
- Interaction ID the unique GUID that identifies this interaction inside ECS
- Interaction Start Time -Date and Start Time of the interaction
- Interaction End Time -Date and End Time of the interaction
- Interaction Origin The FROM number for a call or email address for an email or chat
- Interaction Destination -The TO number for a call

- Agents
- Time Zone
- Display Language
- Calculated End Period
- Interaction Creation Type
- Demands
  - and the system endpoint for an email or chat
- BP Name The name of the Business Process
- Agent Name The full name of the Agent
- Agent ID Database sequence number
- Pre-Queue Duration The difference between
   Call Start Time and the
   start of the BP's Agent
   Selecting segment
- Queue Duration The time in queue plus ringing time until an agent answers the call

- Agent Duration The total amount of time that the agent was actively on the call (excludes Hold Time) until the interaction ended or transferred
- Total Duration The sum of Pre Queue, Queue and Agent Duration fields (excludes Wrap Up)
- Hold Duration The total amount of time that the interaction was placed on Hold by the Agent including any time where Agent was Consulting with another Agent. If the call wasn't placed on hold, this value will be zero.
- Wrap Up Duration The amount of time the Agent spent in Wrap Up state after the interaction ended.
- Handle Duration The sum of Agent Duration + Hold Duration + Wrap Up Duration
- Is Abandon Flag that denotes if the interaction was Abandoned
- Abandon The amount of time the call waited in the queue before it was abandoned. If the call didn't abandon, this value will be zero.
- Is Callback Flag that denotes the that customer

- opted-in for a Callback while in queue. This should exclude any callbacks manually scheduled by an agent.
- Is Transferred Internal –
  Flag that denotes if the
  interaction was
  transferred to an internal
  contact
- Is Transferred External —
  Flag that denotes if the
  interaction was
  transferred to an external
  contact
- Is Consulted Flag that denotes if the interaction was Consulted
- Demands A pipedelimited list of the Demands associated with the Interaction
- Interaction GUID unique agent identifier
- Interaction Direction direction (Incoming or Outgoing) of the interaction
- Origin Media Type
- Included in SL
   Calculation Denotes if
   the interaction fell within
   the parameters to be
   included in the service
   level calculation
- Disposition Code



#### Report 3.05 - Conversations Report

#### Parameters:

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Business Process
- Agents
- Fields:
  - Interaction ID
  - Media Type
  - Start Time
  - End Time
  - Duration
  - Total Messages
  - Originator
  - Destination

- Disposition Code
- Origin/Destination
- Time Zone customer's time zone by Default
- Display Language
- Calculated End Period
- Media Type
- Demands
- Interaction Results
- Direction
- Result
- Agent Handle Time
- Sequence
- Date/Time
- Originator
- Destination
- Subject
- Text



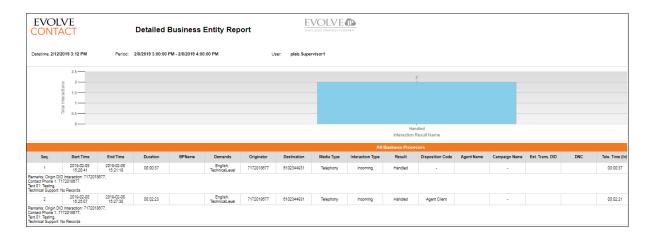
#### 2.4 Business Process Interaction Reports

#### Report 4.01 - Detailed Business Entity

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period
- Calculated Start Period
- Interaction Type
- Media Type
- Interaction Results
- Disposition Codes
- Demands
- Include Archived Data checked value to include archived data
- Group By DDLB
- Time Zone customer's time zone by Default

- Sequence simple enumeration for interactions in the result set
- Start Time
- End Time
- Duration
- Business Process Name
- Demands
- Originator
- Destination
- Media Type
- Interaction Type
- Result
- Disposition Code
- Agent Name
- Campaign Name

- Display Language
- Calculated End Period
- Business Process Name multivalue parameter
- Agent Name
- Show Only Interactions with Remarks
- Show Interaction Segments
- Only Interactions Ended in "Do Not Call" – checked value to show only interactions that ended in "Do Not Call"
- Enable Pagination
- Client Name
- Product Name
- Inbound Campaign Name
- Product Type
- External Transfer DID external number, if Interaction was ended by transferring to an external number
- DNC Ended in "Do Not Call" request
- Telephony Time Incoming
- Telephony Time Outgoing
- Telephony Time external agent time (telephony time where agent used external terminal, not the built in softphone)
- Telephony Total Usage Time
- Hold Time hold time before an agent handling time Client Name
- Inbound Campaign Name
- Product Name
- Product Type



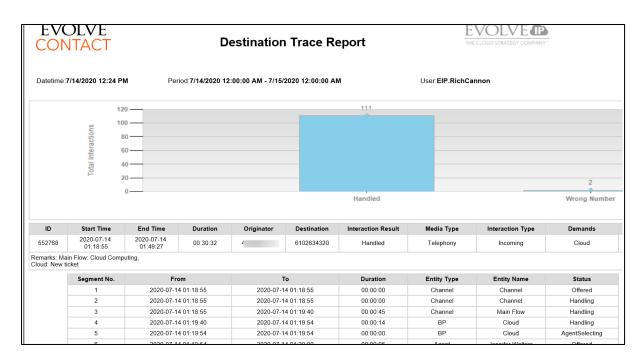
#### **Report 4.02 - Destination Trace**

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Disposition Codes
- Origin/Destination
- Remark or part of remark
- Enable Pagination
- . . .
- Fields:
  - Sequence
  - Duration
  - Type
  - Originator
  - Destination
  - Interaction Result
  - Start Time
  - End Time
  - Campaign Name
  - Disposition Code

- Time Zone
- Display Language
- Calculated End Period
- Demands
- Show Details
- Include Telephony Usage Data
- Include Archived Data checked value to include archived data
- Client Name
- Product Name
- Inbound Campaign Name
- Product Type
- Last Handler
- Ext. Transfer DID
- Audit Number
- DNC
- Remarks
- Segment No.
- From
- To
- Duration
- Entity Type

- Entity Name
- Status
- Client Name

- Inbound Campaign Name
- Product Name
- Product Type



#### **Report 4.03 - Interaction Disposition Codes**

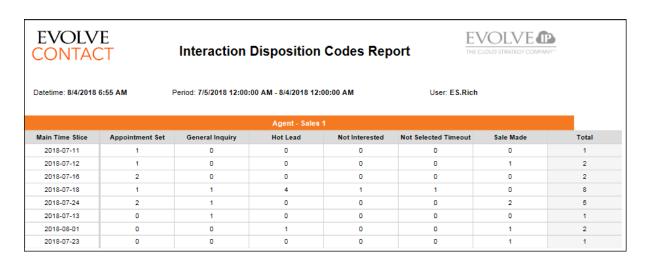
#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process(es)
- Campaign(s)
- Main Time Slice
- Disposition Code(s)

#### Fields:

• Main Time Slice

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Agent(s)
- Media Name
- Interaction Type
- Include Archived Data
- Any Unique Disposition Code



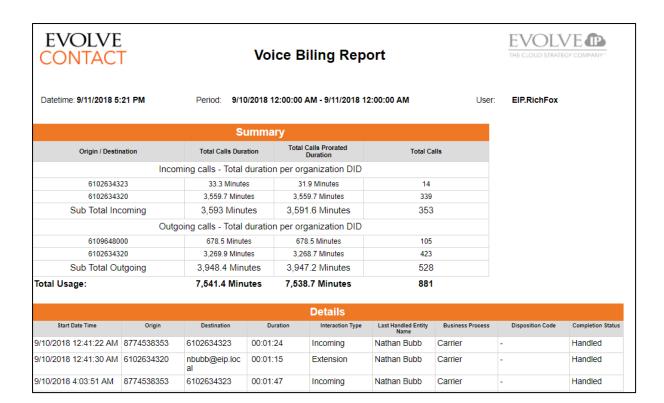
#### Report 4.04 - Voice Billing

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Interaction Type
- Group By Origin

- Origin/Destination
- Total Calls Duration will include all the call duration regardless of the filters exact start and stop time. It will only look for calls handled within the selected period.

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Group By DID
- Enable Pagination
- Total Calls Prorated
   Duration will subtract
   the time that is outside the
   period filter from the call
   duration. Provides
   adjusted minutes count for
   a specific period.
- Total Calls



#### Report 4.05 - Delegated Interactions

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period

- Initiator
- Converser
- Entry Time
- Interaction Type
- Business Process
- Last State

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Enable Pagination
- Campaign Name
- Closing Time
- Agent Remark
- Supervisor Remark
- Customer ID

~	VOLV	~	Delegated Interactions Report						THE CLOUD STRATEGY COMPANY	
Date	etime: 7/25/2018	8 12:01 PM	Entry Time	7/18/2018 12:00:	00 AM - 7/25/2018	3 12:00:00 AM	Campaign Name	Closing Time	YKharatyan Agest Remark	Supervisor Remark
•	- Intrator	Converse	(YYYY-MM-DD)	metraction rype	Desiness Floress	2451 51411	Campaign mane	(YYYY-MM-DD)	Waiting time: 166 sec. before abandoned.	septivisor remain
1	Repeat Orders	4259226873	2018-07-18 20:45:00	Incoming Telephony	Repeat Orders	Request Callback		2018-07-19 12:14:00	No Agents Were Logged In.	call back
2	Repeat Orders	8183451889	2018-07-18 21:19:00	Incoming Telephony	Repeat Orders	Request Callback		2018-07-19 12:14:00	Waiting time: 212 sec. before abandoned.	call back
		,							No Agents Were Logged In. Waiting time: 37 sec. before abandoned.	
3	Repeat Orders	8183451889	2018-07-18 21:26:00	Incoming Telephony	Repeat Orders	Request Callback		2018-07-19 12:14:00	No Agents Were Logged In.	call bak
4	Marketing	8183451889	2018-07-18 22:00:00	Incoming Telephony	Marketing	Done		2018-07-19 12:12:00	Waiting time: 55 sec. before abandoned.	55 sec
4	- 1								Waiting time: 55 sec. before abandoned. Agents in state Ready: Lorraine Poole Waiting time: 66 sec. before abandoned.	
4 5	Marketing Marketing	8183451889 8183451889	2018-07-18 22:00:00 2018-07-18 22:01:00	Incoming Telephony Incoming Telephony	Marketing Marketing	Done Done		2018-07-19 12:12:00 2018-07-19 12:12:00	Waiting time: 55 sec, before abandoned. Agents in state Ready; Lorraine Poole Waiting time: 66 sec, before abandoned. Agents in state Ready; Lorraine Poole	55 sec 66 sec
4 5 6	- 1								Waiting time: 55 sec. before abandoned. Agents in state Ready: Lorraine Poole Waiting time: 66 sec. before abandoned.	

#### Report 4.06 - Incoming Calls by Area Code

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Sum Calls By
- Fields:
  - For Destination
  - Originator State

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Group By Destination
- Enable Pagination
- Major Cities
- Total Incoming Cities



## Report 4.07 - Voice Billing by Business Process

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Interaction Type
- Show Direction Sub Total

#### Fields:

- Business Process
- Total Calls Duration will include all the call duration regardless of the filters exact start and stop time. It will only look for calls handled within the selected period.

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Show Business Process Sub Total
- Include Archived Data
- Total Calls Prorated
   Duration will subtract
   the time that is outside the
   period filter from the call
   duration. Provides
   adjusted minutes count for
   a specific period.
- Total Calls

EVOLVE CONTACT	Voice Billing Report	by Business Process	THE CLOUD STRATEGY COMPANY
Datetime: 9/11/2018 5:24 PM	Period: 9/10/2018 12:00:00	AM - 9/11/2018 12:00:00 AM	User: <b>EIP.RichFox</b>
		Summary	
Business Process	Total Calls Duration	Total Calls Prorated Duration	Total Calls
		Carrier	
Outgoing	14 Minutes	13 Minutes	11
Incoming	20 Minutes	18 Minutes	12
Total Carrier	34 Minutes	31 Minutes	23
		Client Tech	
Incoming	1,027 Minutes	1,027 Minutes	55
Outgoing	908 Minutes	908 Minutes	150
Total Client Tech	1,934 Minutes	1,934 Minutes	205
		Cloud	
Outgoing	121 Minutes	121 Minutes	18
Incoming	156 Minutes	156 Minutes	15
Total Cloud	277 Minutes	277 Minutes	33

#### Report 4.08 - Voice Billing by Business Process - No Abandoned

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time

- Period
- Calculated Start Period
- Interaction Type

- Show Direction Sub Total
- Include Archived Data
- Time Zone
- Display Language

#### Fields:

- Business Process
- Total Calls Duration will include all the call duration regardless of the filters exact start and stop time. It will only look for calls handled within the selected period.

- Calculated End Period
- Show Business Process Sub Total
- Enable Pagination
- Total Calls Prorated
   Duration will subtract
   the time that is outside the
   period filter from the call
   duration. Provides
   adjusted minutes count for
   a specific period.
- Total Calls

		• Total Co	• Total Calls									
EVOLVE CONTACT  Datetime: 9/11/2018 5:25 PM		usiness Process - No Aband D AM - 9/11/2018 12:00:00 AM	In the CLOUD STRATEGY COMPANION OF THE CLOUD STRATEGY COMPANIO									
		Summary										
Business Process	Total Calls Duration	Total Calls Prorated Duration	Total Calls									
		Carrier										
Outgoing	14 Minutes	13 Minutes	11									
Incoming	19 Minutes	18 Minutes	11									
Total Carrier	33 Minutes	31 Minutes	22									
		Client Tech										
Incoming	1,027 Minutes	1,027 Minutes	55									
Outgoing	908 Minutes	908 Minutes	150									
Total Client Tech	1,934 Minutes	1,934 Minutes	205									
		Cloud										
Outgoing	121 Minutes	121 Minutes	18									
Incoming	156 Minutes	156 Minutes	15									
Total Cloud	277 Minutes	277 Minutes	33									

#### Report 4.09 - Voice Billing - Summary Only

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Interaction Type
- Fields:

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Enable Pagination

- Business Process
- Total Calls Duration will include all the call duration regardless of the filters exact start and stop time. It will only look for calls handled within the selected period.

- Total Calls Prorated
   Duration will subtract
   the time that is outside the period filter from the call duration. Provides
   adjusted minutes count for a specific period.
- Total Calls

EVOLVE CONTACT		THE CLOUD STRATEGY COMPANY								
Datetime: 9/11/2018 5:26 PM	User:	EIP.RichFox								
Origin / Destination	Total Calls Duration	Total Calls Prorated Duration	Total Calls							
Incom	Incoming calls - Total duration per organization DID									
6102634320	3,560 Minutes	3,560 Minutes	339							
6102634323	34 Minutes	32 Minutes	14							
Sub Total Incoming	3,593 Minutes	3,592 Minutes	353							
Outgo	ing calls - Total duration	per organization DID								
6102634320	3,270 Minutes	3,269 Minutes	423							
6109648000	679 Minutes	679 Minutes	105							
Sub Total Outgoing	3,949 Minutes	3,948 Minutes	528							
Total Usage:	7,542 Minutes	7,539 Minutes	881							

#### Report 4.10 - Inbound Interactions Distribution

#### Parameters:

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Business Process multi-value parameter
- Period Buckets Displayed defines how to show groups (horizontally/vertically)

#### Fields:

Period

- Demands
- Time Zone customer's time zone by Default
- Display Language
- Calculated End Period
- Period Buckets period group value (hour of day/day of week/weekly/monthly/yearly)
- Include Archived Data checked value to include archived data

Total Inbound Calls – count of inbound calls

- Total Abandoned Calls count of abandoned calls
- Calls Abandoned % percentage of abandoned calls
- Total Inbound Chats count of inbound chats

- Chats Abandoned % percentage of abandoned chats
- Total Inbound Emails count of inbound emails
- Total Inbound Voicemails count of inbound voicemails

EVOLVE CONTACT Inbound Interaction Distribution Report									THE CLOUD STRATEG								
Datetime: 9/11/2018 5:28 PM Period: 9/2/2018 12:00:00 AM - 9/9/2018 12:00:00 AM User: EIP.RichFox																	
Period	Total Inbound calls	Total Abandoned calls	Calls Abandoned %	Total Inbound chats	Total Abandoned chats	Chats Abandoned %	Total Inbound emails	Total Inbound voicemails	Period	Total Inbound calls	Total Abandoned calls	Calls Abandoned %	Total Inbound chats	Total Abandoned chats	Chats Abandoned %	Total Inbound emails	Total Inbound voicemails
0:00 - 1:00	1	0	0.0%	0	0	0.0%	0	(	Sunday	14	1	7.1%	0	0	0.0%	0	0
1:00 - 2:00	1	0	0.0%	0	0	0.0%	0	(	Monday	48	8	16.7%	0	0	0.0%	0	0
2:00 - 3:00	2	1	50.0%	0	0	0.0%	0	(	Tuesday	424	25	5.9%	0	0	0.0%	0	0
3:00 - 4:00	1	0	0.0%	0	0	0.0%	0	(	Wednesday	378	22	5.8%	0	0	0.0%	0	0
4:00 - 5:00	1	0	0.0%	0	0	0.0%	0	(	Thursday	298	13	4.4%	0	0	0.0%	0	0
5:00 - 6:00	2	1	50.0%	0	0	0.0%	0	(	Friday	298	29	9.7%	0	0	0.0%	0	0
6:00 - 7:00	4	0	0.0%	0	0	0.0%	0	(	Saturday	46	2	4.3%	0	0	0.0%	0	0
7:00 - 8:00	32	4	12.5%	0	0	0.0%	0	(									

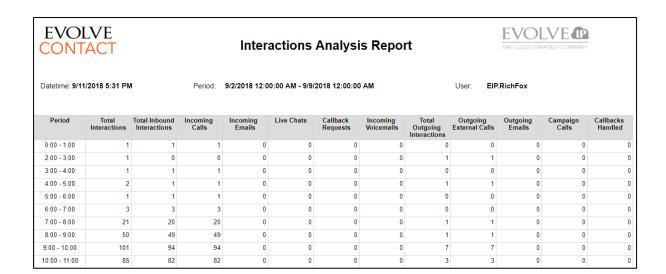
#### Report 4.11 - Interactions Analysis

#### Parameters:

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Business Process multi-value parameter

- Period
- Total Interactions count of all interactions
- Total Inbound Interactions count of inbound interactions
- Incoming Calls count of incoming calls
- Incoming Emails count of incoming emails
- Callback Requests count of callbacks requested

- Period Buckets Displayed defines how to show groups (horizontally/vertically)
- Demands
- Time Zone customer's time zone by Default
- Display Language
- Calculated End Period
- Period Buckets period group value (hour of day/day of week/weekly/monthly/yearly)
- Agents multi-value parameter
- Incoming voicemails count of incoming voicemails
- Total Outgoing Interactions count of outgoing interactions
- Outgoing External Calls count of external calls
- Outgoing Emails count of outgoing emails
- Campaign Calls count of campaign calls (interaction type = Campaign Telephony)
- Callbacks Handled count of handled callbacks



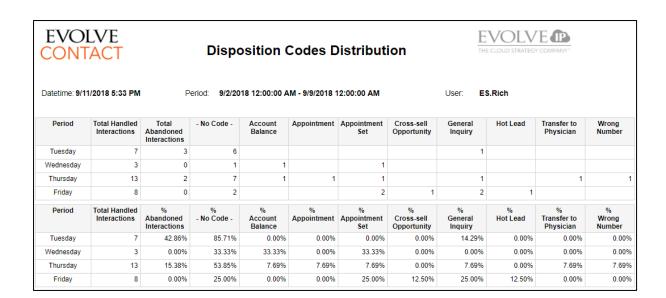
# Report 4.13 - Disposition Codes Distribution

## Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process(es)
- Campaign(s)
- Period Buckets
- Period Buckets Displayed

- Period
- Total Handled Interactions
- Total Abandoned Interactions

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Agent(s)
- Media Type
- Interaction Type(s)
- Count By
- Subtotal By
- % Abandoned Interactions
- No Code



# Report 4.14 - Demand Interval Distribution

#### Parameters:

- Customer Database source database
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Calculated Start Period
- Business Processes multi-value parameter
- Demands
- Campaigns
- Period Buckets period group value (hour of day/day of week/weekly/monthly/yearly)

- Count By
- Include Archived Data
- Time Zone customer's time zone by Default
- Display Language
- Calculated End Period
- Agents multi-value parameter
- Interaction Type
- Media Type
- Period Buckets Displayed defines how to show groups (horizontally/vertically)
- Subtotal By

- Period
- Total Handled Interactions
- Total Abandoned Interactions

- % Abandoned Interactions
- Demand



## **Demand Interval Distribution Report**



Datetime: 2/8/2019 3:35 PM

Period: 2/8/2019 3:00:00 PM - 2/8/2019 4:00:00 PM

User: plab.Supervisor1

Period	Total Handled Interactions	Total Abandoned Interactions	English	TechnicalLev el
Friday	6	0	2	4
Period	Total Handled Interactions	% Abandoned Interactions	% English	% TechnicalLev el
Friday	6	0.00%	33.33%	66.67%

# 2.5 Business Process Performance Reports

## Report 5.01 - Business Process Agent Performance

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process

- Main Time Slice
- Business Process Name
- Login Agents (Max/Min)
- Backoffice Agents (Max/Min)
- Busy Agents (Max/Min)
- On Break Agents (Max/Min)
- Available Agents (Max/Min)
- Consult and Conference Agents (Max/Min)

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Accumulated By
- Enable Pagnination
- Internal Agents (Max/Min)
- Private Agents (Max/Min)
- No Answer Agents (Max/Min)
- Outgoing Agents (Max/Min)
- Unavailable Agents (Max/Min)
- Media Type



## **Business Process Agent Performance Report**



Datetime: 9/11/2018 5:36 PM Period: 9/2/2018 12:00:00 AM - 9/9/2018 12:00:00 AM User: EIP.RichFox

		Login	Agents	Backo Age		Busy /	Agents	On B	reak ents	Avai Age		Consu Confe Age	rence	Inte Age	rnal ents	Priv Age	rate ents	No Ar Age		Outg Age		Unava Age	ailable ents
Main Time Slice	Business Process Name	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Mi
2018-09-02	UCaaS	2	1	1	0	1	0	1	0	2	0	0	0	0	0	0	0	1	0	1	0	2	0
2018-09-03	UCaaS	9	1	2	0	4	0	5	0	9	0	1	0	0	0	0	0	1	0	1	0	5	0
2018-09-04	UCaaS	13	0	3	0	10	0	8	0	7	0	1	0	0	0	1	0	1	0	3	0	12	0
2018-09-05	UCaaS	15	2	4	0	9	0	9	0	8	0	1	0	0	0	1	0	1	0	2	0	11	0
2018-09-06	UCaaS	13	3	3	0	7	0	8	0	7	0	0	0	0	0	1	0	1	0	1	0	10	0
2018-09-07	UCaaS	10	2	2	0	7	0	7	0	6	0	1	0	0	0	1	0	2	0	2	0	8	0
2018-09-08	UCaaS	4	1	2	0	2	0	1	0	4	0	0	0	0	0	1	0	1	0	0	0	3	(
2018-09-09	UCaaS	3	2	0	0	0	0	0	0	3	2	0	0	0	0	0	0	0	0	0	0	0	

## Report 5.02 - Business Process Interaction Performance

#### Parameters:

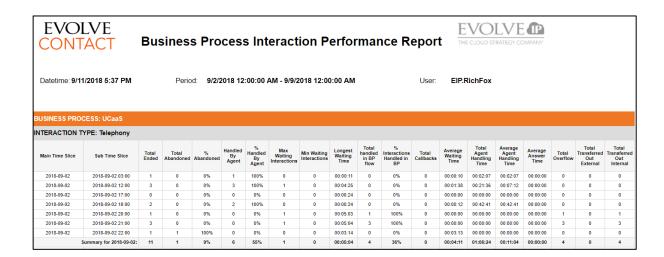
- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Display Language
- Calculated Start Period
- Calculated End Period

- Business Process
- Interaction Type
- Main Time Slice date
- Sub Time Slice Time
- Total Ended total number of interactions arrived at the BP
- Total Abandoned total number of interactions abandoned by customers
- % Abandoned percent of abandoned interactions from the total ended

- Business Process multi-value parameter
- Interaction Type(s) multi-value parameter
- Main Table Accumulated By group field for the main section
- Sub-table Accumulated By group field for the subsection
- Include Archived Data checked value to include archived data
- Enable Pagination
- Demands
- Media Type
- Group By
- Handled by agent total number of interactions that were accepted/answered and handled by BP agents
- % Handled by Agent percent of the handled interactions from the total ended
- Max Waiting Interactions max number of simultaneous interactions that were waiting in queue for an available agent
- Min Waiting Interactions minimum number of simultaneous interactions

- that were waiting in queue for an available agent
- Longest Waiting Time longest waiting time of interaction in agents' queue until it was answered by the agent or abandoned by the customer
- Total Handled in the BP total number of interactions that were handled in the BP flow prior to arrival to the BP agents (transferred out voicemail, callback requests, disconnected by customers prior to arrival to agents queue, etc)
- % Interactions Handled in BP percent of interactions handled in BP flow from the total ended
- Total Callbacks total number of callback interactions arrived at the BP
- Average Waiting Time average customer waiting time in queue for an available agent a
- Total Agent Handling Time total duration of all customers' interactions with BP agents

- Average Agent Handling Time average duration of customer interaction with BP agent
- Average Answer Time average time of customer waiting time in queue until it was answered by an agent
- Total Overflow total number of waiting interactions that reached longest waiting time threshold
- Total Transferred Out External —
  total number of interactions that
  were transferred out by the BP flow
  or by BP agents to some external
  number (transfer to voicemail or
  branch office)
- Total Transferred Out Internal —
   total number of interactions that
   were transferred out by BP flow or
   by BP agents to some internal
   contact center entity (transfer to
   another BP, agent, callback
   generation etc)



# Report 5.03 - Business Process Callback Performance

## Parameters:

 Customer Database – source database

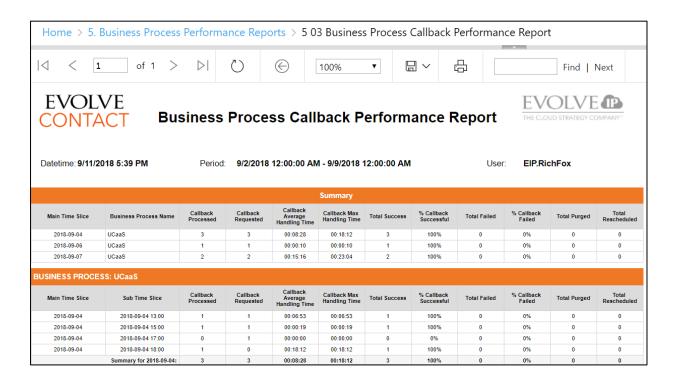
- Time Zone customer's time zone by Default
- Manual Start Date

- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Display Language
- Calculated Start Period
- Calculated End Period
- Main Table Accumulated By group field for the main section

- Business Process multivalue parameter
- Sub Table Accumulated
   By group field for the sub section
- Include Archived Data checked value to include archived data
- Enable Pagination

- Main Time Slice Date
- Sub Time Slice Time
- Business Process Name
- Callback Processed count of processed callbacks
- Callback Requested count of requested callbacks
- Callback Average Handling Time average duration of callbacks
- Callback Max Handling Time max duration of callbacks

- Total Success total number of successful callbacks
- % Callback Successful percent of successful callbacks
- Total Failed total number failed callbacks
- % Callback Failed percent of failed callback
- Total Purged total number of callbacks that were purged (deleted)
- Total Rescheduled total number of callbacks that were scheduled



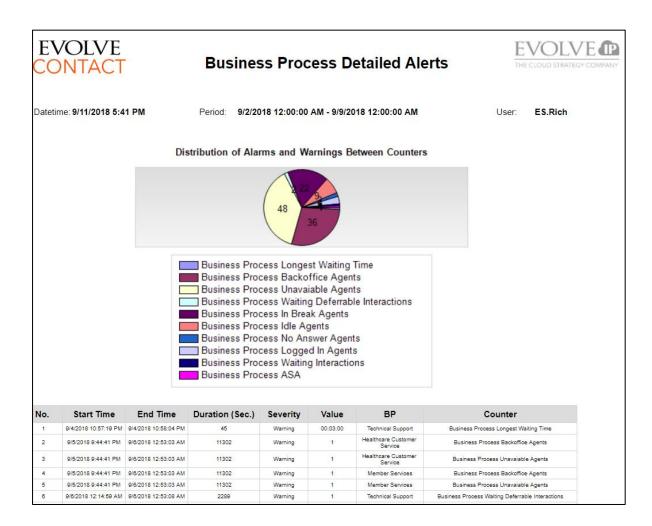
## **Report 5.04 - Business Process Detailed Alerts**

#### Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Processes
- Severity

- Start Time
- End Time
- Duration (Sec.)
- Severity

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Counter
- Include Archived Data
- Value
- BP
- Counter



## Report 5.05 - Queue Interval Summary Report

#### Parameter:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Processes
- Enable Pagination
- Show Tables
- Abandoned Time Threshold
- Demands
- Inbound Campaign Name

- Time Slice
- Sub Time Slice
- Calls Queued calls that entered the queue
- Calls Answered calls that entered the queue and were subsequently answered by an agent
- Calls Abandoned 0 X
   sec the # of queued
   calls that abandoned
   during the Abandoned
   Time Threshold
- Calls Abandoned > X
   sec the # of queued
   calls that abandoned
   after waiting >
   Abandoned Time
   Threshold
- % Total Abandoned Calls - # queued calls that eventually abandoned divided by the # queued calls
- % Abandoned > X sec the % of queued calls that abandoned during the Abandoned Time Threshold

- Product Type
- Time Zone
- Display Language
- Calculated End Period
- Disposition Code
- Show Empty Rows
- Queue Time Range 1st Threshold
- Queue Time Range 2nd Threshold
- Client Name
- Product Name
- Total Waiting Time for all queued calls, this is the cumulative queue time plus offered time.
- Average Wait Time the Total Wait Time divided by the # of calls included in that calculation
- Total Queue Time (sec) for all queued calls, this is
  the sum of time spent in
  the queue (excluding ring
  time / offer time)
- Queue Time 0 X sec the # of queued calls
  where queue time plus
  ring & offer time is <
  Queue Time Range
  Threshold 1</li>
- Queue Time X Y sec the # of queued calls
  where queue time plus
  ring & offer time is
  between Queue Time
  Range Threshold 1 and
  Queue Time Range
  Threshold 2
- Queue Time > Y sec the # of queued calls where queue time plus ring & offer time is >

Queue Time Range Threshold 2

- Average Speed of Answer - for all queued calls that were answered (and NOT placed on hold by an agent within the first 60 seconds of the call) this is the sum of their queue time plus ring & offer time
- Maximum Speed of Answer - for all queued calls, this is the longest amount of time an interaction waited in the queue
- Total Talk Time (sec) for all queued calls that
  were answered, this is the
  sum of talk time and hold
  time
- Average Talk Time (sec)
   for all queued calls that

- were answered, this is the (sum of talk time and hold time) divided by the # of queued calls that were answered
- Agent Calls Transferred The number of
   interactions that were
   answered and then
   transferred (internal or
   external) by the agent to
   any other destination.
- Agent Staffed the # of agents that were not in an Offline state during the time period
- Agents Available the #
   of agents that had at
   least 1 second of Ready
   time during the time
   period

			ч ч	00000	a can	J 111G														
	OL' NTA					Queu	e Inte	rval	Sum	mary	/ Rep	ort				EVO		COMPANY"		
Date of	Report:	11/1	/2018 12:	53 PM	Time fra	ame: 10	/3/2018 12	:00:00	AM - 11/1	/2018 12	:00:00 AI	м		User:	plab.	Supervise	or <b>1</b>			
Day/Ho	our																			
Time Slice	Sub Time Slice	Calls Queued	Calls Answered	Calls Abandoned 0-30 sec	Calls Abandoned > 30 sec	% Total Abandoned Calls	% Abandoned > 30 sec	Total Waiting Time	Average Wait Time	Total Queue Time (sec)	Queue Time 0-300 sec	Queue Time 301-600 sec	Time >	Speed of	Maximum Speed of Answer	Total Talk Time (sec)	Average Talk Time (sec)	Agent Calls Transferred	Agent Staffed	Agents Available
2018-10-09	10:00 - 10:30	4	2	0	0	0.00%	0.00%	45	11	3	4	0	0	22	39	74	37	0	1	1
2018-10-09 1	10:30 - 11:00	2	1	0	0	0.00%	0.00%	83	41	49	2	0	0	83	83	19	19	0	1	1
Total Main Tin	by neSlice	6	3	0	0	0.00%	0.00%	128	21	52	6	0	0	42	83	93	31	0	1	1
2018-10-19	09:30 - 10:00	3	3	0	0	0.00%	0.00%	168	56	152	3	0	0	56	59	19	6	0	1	1
2018-10-19	10:00 - 10:30	3	0	0	3	100.00%	100.00%	167	55	167	3	0	0	0	0	0	0	0	1	1
Total Main Tin	by neSlice	6	3	0	3	50.00%	50.00%	335	55	319	6	0	0	56	59	19	6	0	1	1

## 2.6 Campaign Performance Reports

# Report 6.01 - Completed Campaign Interaction

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period

- Campaign
- Ended State Filter
- Show Attempt Details
- Include Archived Data
- Time Zone

- Display Language
- Calculated End Period
- Attempt State Filter

#### Fields:

- ID
- Destination
- Ended State
- Disposition Code
- Enter Time

- Destination
- Disposition Code(s)
- Enable Pagination
- Last Attempt Time Last Attempt
- Total Attempts
- Customer Data
- Remarks

EVOLVE CONTACT Completed Campaign Interaction Report										
Dateti	me: 8/7/2018 16:00 PM	Period: <b>4/1/2</b>	018 12:00:00 AM - 8/7/2	018 12:00:00 AM	User:	4/1/2018 - 8/7/201	18			
	E	Business Process			Campaign Name		Dialer Type			
		Dialers			Rich Test Power		ⅣR			
ID	Destination	Ended State	Disposition Code	Enter Time	Last Attempt Time	Last Attempt	Total Attempts			
2224	6105291714	Handled	Live Call	7/24/2018 11:53:23 AM	7/24/2018 11:58:41 AM	Handled	3			
Custome	r Data:									

# Report 6.02 - Campaign Time Frame Specific Statistics

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process
- Main Table Accumulated By
- Sub Table Accumulated By
- Fields:
  - Main Time Slice
  - Campaign Name
  - Dialer Type
  - Assigned Business Process
  - Total Ended

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Campaign(s)
- Dialer Type(s)
- Include Archived Data
- Total Succeeded In Time
- % Total Succeeded In Time
- Total Failed In Time From
- % Total Failed In Time Frame

- % Failed Max Attempt
- % Total Ended in Wrong Destination
- Total Purged

- Total Handling Time
- Max Handling Time in Time
- Average Interaction
   Time in Time

EVOL'	VE CT (	Campaign 1	Γime Frame	Spe	cific	Stati	stics	Rep	ort	$\frac{E}{\text{THE}}$	CLOUD ST	LVE RATEGY CO	MPANY**	
Datetime: 8/7/2018 16:02 PM Period: 4/1/2018 12:00:00 AM - 8/7/2018 12:00:00 AM User: EIP.RichCannon														
Main Time Slice	Campaign Name	Dialer Tgpe	Assigned Business Process	Total Ended	Total Succeed ed In Time	% Total Succeed ed In Time	Total Failed In Time Frame	% Total Failed In Time Frame	% Failed Max Attempt	% Total Ended In ¥rong Destinati	Total Purged	Total Handling Time	Max Handling Time In Time	Average Interacti on Time In Time
2018-07-24	Rich Test Power	IVB	Dialers	1	1	100%	0	0%	0%	0%	0	00:00:23	00:00:23	00:00:23
	Rich Test Predictive	Predictive	Dialers	1	1	100%	0	0%	0%	0%	1	00:00:25	00:00:25	00:00:25
	Rich Test Preview	Progressive	Dialers	4	4	100%	0	0%	0%	0%	0	00:01:26	00:00:51	00:00:22
2018-07-25	Rich Test Predictive	Predictive	Dialers	6	6	100%	0	0%	0%	0%	1	00:03:38	00:01:05	00:00:36
	Rich Test Preview	Progressive	Dialers	4	4	100%	0	0%	0%	0%	0	00:00:56	00:00:19	00:00:14

# Report 6.03 - Campaign Inspection

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process
- Main Table Accumulated By
- Sub Table Accumulated By
- Fields:
  - Main Time Slice
  - Campaign Name
  - Dialer Type
  - Assigned Business Process
  - Dialing Attempts
  - Total Ended
  - Total Failed In Time Frame
  - % Total Failed In Time Frame

- Enable Pagination
- Time Zone
- Display Language
- Calculated End Period
- Campaign(s)
- Dialer Type(s)
- Include Archived Data
- Failed Max Attempts Reached
- % Failed Max Attempts Reached
- Total Ended In Wrong Destination
- % Total Ended In Wrong Destination
- Total Succeeded In Time Frame
- % Total Succeeded In Time Frame

- Successfully Handled By Agent
- Successfully Handled By BP
- Total No Answer
- Total Ended In Busy Tone
- Total Ended In Fax Tone

- Total Ended in Answering Machine
- Total Ended In Callback Request
- Total Ended in Unknown
   Error
- Total Purged

EVOLVE CONTACT Campaign Inspection Report																						
Datetime: 8/7/2018 16:01 PM Period: 4/1/2018 12:00:00 AM - 8/7/2018 12:00:00 AM User: EIP.RichCannon																						
Main Time Slice	Campaign Name	Dialer Type	Assigned Business Process	Dialin g Atte mpts	Total Ende d	Total Failed In Time Fram e	% Total Faile d In Time Fram e	Faile d Max Atte mpts Reac hed	% Failed Max Attem pts Reac hed	d In	Ende d In Vron	Total Succe eded In Time Fram e		essfu Ily Handi	Succe ssfull y Handl ed By BP	No	Total Ende d In Busy Tone	Total Ended In Fax Tone	Ende d In Answ ering	Total Ende d In Callb ack Requ est	Total Ended In Unkn own Error	Total Purge d
2018-07-24	Rich Test Power	IVR	Dialers	1	1	0	0%	0	0%	0	0%	1	100%	1	0	0	0	0	0	0	0	0
	Rich Test Predictive	Predictive	Dialers	1	1	0	0%	0	0%	0	0%	1	100%	1	0	0	0	0	0	0	0	1
	Rich Test Preview	Progressive																				

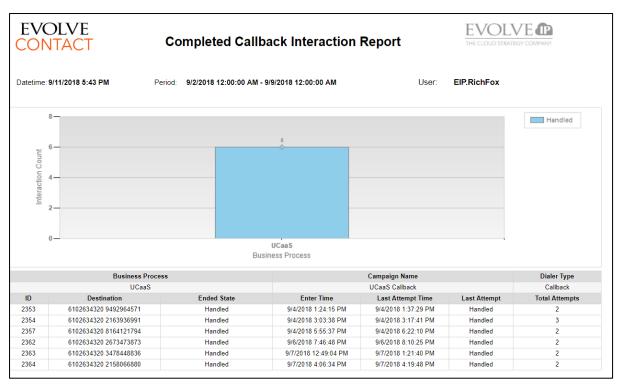
# Report 6.04 - Completed Callback Interaction

## Parameters:

- Customer Database
- Manual Start Date/Time
- Manual End Date/Time
- Period
- Calculated Start Period
- Business Process
- Ended State Filter

- Business Process
- Campaign Name
- Callback ID
- Destination
- Dialer Type
- Destination
- Ended State
- Enter Time

- Include Archived Data
- Time Zone
- Display Language
- Calculated End Period
- Attempt State Filter
- Show Attempt Details
- Enable Pagination
- Last Attempt Time
- Last Attempt
- Total Attempts
- Attempt Number
- Interaction ID
- Attempt Time
- Agent Name
- Attempt State



		4	17008	7/10/2020 5:12:18 AM	Jane	Handled
Callback ID	Destination	Ended State	Enter Time	Last Attempt Time	Last Attempt	Total Attempts
6231	100 5413225667	Handled	7/10/2020 5:13:22 AM	7/10/2020 5:13:54 AM	Handled	1
		Attempt Number	Interaction ID	Attempt Time	Agent Name	Attempt State
		1	17012	7/10/2020 5:13:54 AM	Jane	Handled

# 2.7 Customer Contact Center Reports

## Report 7.01 - Customer Experience

#### Parameters:

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Display Language

- Calculated Start Period
- Calculated End Period
- Business Process multi-value parameter
- Media Channel
- Report Type Choices are Cumulative, Hour Interval, or Quarter of an Hour Interval
- Summary Section Choices are None, Month to Date, and Year to Date
- Enable Pagination

## Fields:

 Inbound Interactions - The number of inbound customer interactions that entered this BP  Interactions Queued - The number of interactions that entered the queue excluding any non-live calls

- (Callbacks or Preview Dialer calls) or any rescheduled (Callback) emails.
- Service Level The overall weighted % of inbound interactions that entered this BP, queued (across any channel), and achieved the intended service goal (\*\* excludes any calls or chats that meet the Short Abandon threshold \*\*)
- Callbacks Requested (NonQueue) 
   All other callback requests that are not Callback Requests in queue, can include but not limited to Agent created, web callback, Channel flow, etc
- Voicemails Received For any interactions that entered the queue, the number of callers that left a voicemail instead of speaking with an agent
- Calls Transferred Externally The number of interactions transferred outside ECS for handling (to a 3rd party phone number)
- Calls Hung Up By Caller The number of callers that hung up before reaching any final destination
- Calls Disconnected By System The number of calls that were terminated by an activity in the call flow
- Average Speed of Answer For answered interactions, the average amount of time the interaction waited before an agent answered that includes queue time and ring time
- Calls Abandoned For any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination
- Answer Rate The percentage of inbound interactions that entered the queue and were answered by an

- agent (\*\* excludes any calls or chats that meet the Short Abandon threshold \*\*)
- Average Talk Time The average amount of time that callers are on the phone actively speaking with an agent
- Callbacks Requested (Queue) A callback created in a BP flow after the caller was in queue and selected not to continue waiting and opt for a callback
- Max Delay For any interactions that entered the queue, the maximum amount of time that an interaction waited prior to reaching their final destination (answered, abandoned, or overflowed)
- Outbounds The number of outbound calls placed outside of the organization by agents on behalf of this BP (Outgoing External Interactions)
- Staffed Agents the # of agents that were not in an Offline state during the time period
- Emails Rescheduled For any emails that entered the queue, the number of emails that were manually scheduled by an agent to be answered at a later time
- Emails Handled The number of emails handled by an agent. This includes both queued emails and those rescheduled by an agent
- Emails Remaining The number of emails that remained in the queue at the end of the customer's day.
- Average Agent Response (Chat) The average amount of time
  customers waited after they
  submitted a message in the chat
  window until the agent responded.



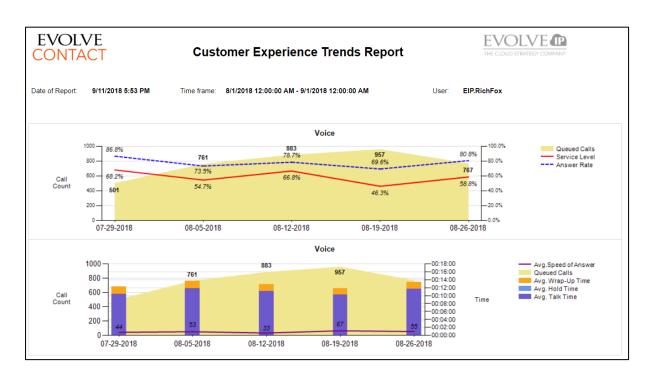
## Report 7.02 - Customer Experience Trends

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, This Year, Last 7, 14, 21 or 30 Days
- Fields:
  - Queued Calls The number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks or preview dialer calls.
  - Service Level The percentage of inbound customer calls that entered the queue and were answered by an agent within the specified goal (seconds).
  - Answer Rate The percentage of inbound customer calls that entered the queue and were answered by an agent

- Display Language
- Calculated Start Period
- Calculated End Period
- Business Process multi-value parameter
- Media Type
- Period Delimiter choices are hour, day, week, or month. This determines the level of granularity of the x-axis.
- Average Wrap-Up Time For answered calls, the average amount of time that agents spent in Wrap Up
- Average Hold Time For answered calls, the average amount of time that agents spent with callers on Hold
- Average Talk Time For answered calls, the average amount of time that agents were actively speaking with callers

- Average Speed of Answer For answered calls, the average amount of time a caller waited before an agent answered that includes queue time and ring time
- Queued Emails The number of emails that entered the queue excluding any "rescheduled" (or Callback) emails
- Backlog The number of emails that remained in the queue at the end of the customer's day

- Average Email Time The average amount of time an agent spends on an email response
- Queued Chats The number of web chats that entered the queue
- Average Chat Time The average amount of time an agent spends on an email response



#### **Report 7.03 - Contact Center Performance**

- **Customer Database** source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, Last 7, 14, 21 or 30 Days
- Display Language

- Calculated Start Period
- Calculated End Period
- Business Process multi-value parameter
- Media Channel multi-value parameter
- **SL Goal** % the target Service Level goal for each interval.
- Report Type Choices are Cumulative, Hour Interval, or Quarter of an Hour Interval

- Summary Section Choices are None or Month to Date
- Enable Pagination

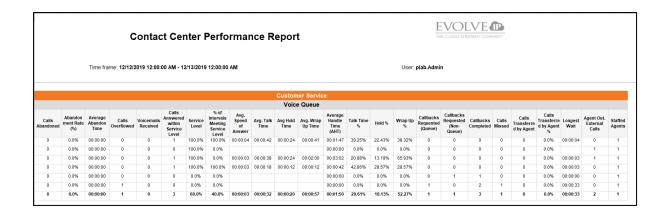
- Date
- Interval
- Calls Queued The number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks or Preview Campaign calls.
- Calls Answered The number of queued calls that were answered by agent.
- Answer Rate The percentage of inbound customer calls that entered the queue and were answered by an agent. \*\* excludes any calls or chats that meet the Short Abandon threshold \*\*
- Calls Abandoned For any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination.
- Abandonment Rate (%) The number of abandons / number of queued interaction of that type (Chat and Telephony).
- Average Abandon Time For abandoned calls, the average amount of time a caller waited before hanging up.
- Calls Overflowed For any calls that entered the queue, the number of inbound customer calls where the call reached a final destination other than the following: answered by an agent or abandoned by the customer.
- Voicemails Received For any calls that entered the queue, the number of callers that left a voicemail instead of speaking with an agent.
- Calls Answered Within Service
   Level The number of inbound
   customer calls that entered the

- **Demands –** multi-value parameter
- Show Empty Rows
  - queue and were answered by an agent within the specified goal (seconds).
- Service Level The percentage of inbound interactions that entered the queue and were answered by an agent within the specified goal (seconds). \*\* excludes any calls or chats that meet the Short Abandon threshold \*\*
- % of Intervals Meeting Service Level - The percentage of the period intervals that achieved SL Goal parameter value.
- Average Speed of Answer For answered calls, the average amount of time a caller waited before an agent answered that includes queue time and ring time.
- Average Talk Time For answered calls, the average amount of time that agents were actively speaking with callers.
- Average Hold Time the average amount of time a caller was placed on hold by an agent
- Average Wrap-Up Time For answered calls, the average amount of time that agents spent in Wrap Up
- Average Handle Time (AHT) The sum of Talk + Hold + Wrap Up / The count of queued calls that were answered.
- Talk Time % Total Talk time for all agents during this interval divided by total handling time (Talk + Hold + Wrap Up) for all agents in that time interval.
- Hold % Total Hold time for all agents during this interval divided by total handling time (Talk + Hold + Wrap Up) for all agents in that time interval.

- Wrap Up % Total Wrap Up time for all agents during this interval divided by total handling time (Talk + Hold + Wrap Up) for all agents in that time interval.
- Callbacks Requested (Queue) A callback created in a BP flow after the caller was in queue and selected not to continue waiting and opt for a callback
- Callbacks Requested (Non-Queue)

   All other callback requests that are not Callback Requests in queue, can include but not limited to Agent created, web callback, Channel flow, etc
- Callbacks Completed the number of Callbacks completed.
- Calls/Emails/Chats Missed the number of interactions that were delivered to a Ready agent and not answered.
- Calls/Emails/Chats Transferred by Agent - The number of interactions that were answered and then transferred (internal or external) by the agent to any other destination.
- Calls Transferred by Agent % The number of Calls Transferred by agents divided by the number of Calls Answered - available for Emails and Chats transferred
- Longest Wait For any calls that entered the queue, the maximum amount of time that a caller waited prior to reaching their final destination (answered, abandoned, or overflowed).
- Agent Outbound External Calls The number of outbound calls placed outside of the organization by

- agents on behalf of this BP (Outgoing External Interactions)
- Staffed Agents the # of agents that were not in an Offline state during the time period
- Emails Queued The number of emails that entered the queue during the specified time period. This excludes any "rescheduled"emails.
- Emails Answered The number of emails that answered by an agent.
- Emails Overflowed For any emails that entered the queue, the number of inbound customer emails where the email reached a final destination other than the following: answered by an agent.
- Emails Rescheduled For any emails that entered the queue, the number of emails that were manually scheduled by an agent to be answered at a later time.
- Backlog The number of emails that remained in the queue at the end of the customer's day.
- Average Email / Chat Time The average amount of time an agent spends on an email response
- Chats Overflowed For any chats that entered the queue, the number of inbound customer chats where the chat reached a final destination other than the following: answered by an agent or abandoned by the customer.
- Average Agent Response (Chat)
   The average amount of time customers waited after they submitted a message in the chat window until the agent responded.



## Report 7.04 - Abandoned Interaction Report

#### Parameters:

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week, This Month, Last month, Last Year, Last 7, 14, 21 or 30 Days
- Display Language

- Date
- Interval
- Calls Queued The number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks or Preview Campaign calls.
- Calls Answered The number of queued calls that were answered by agent.
- Service Level The percentage of inbound interactions that entered the queue and were answered by an agent within the specified goal (seconds). \*\* excludes any calls or chats that meet the Short Abandon threshold \*\*

- Calculated Start Period
- Calculated End Period
- Business Process multi-value parameter
- Media Channel multi-value parameter
- Report Type Choices are Cumulative, Hour Interval, or Quarter of an Hour Interval
- Show Empty Rows
- Abandon Threshold 1-5
- Calls Abandoned For any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination.
- Average Abandon Time the average amount of time an interaction waited in queue before abandoning
- Calls/Chat Abandoned Threshold 1

   Number of abandoned interactions in the queue between 0 seconds and threshold 1
- % Calls/Chat Abandoned
   Threshold 1 % of queued interactions in the queue that abandoned between 0 seconds and threshold 1

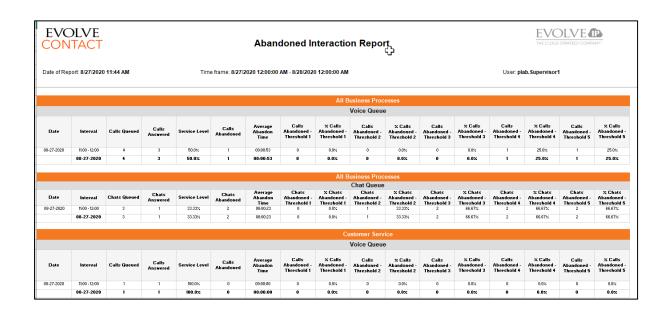
- Calls/Chat Abandoned Threshold 2

   Number of abandoned interactions in the queue between 0 seconds and threshold 2
- % Calls/Chat Abandoned
   Threshold 2 % of queued interactions in the queue that abandoned between 0 seconds and threshold 2
- Calls/Chat Abandoned Threshold 3

   Number of abandoned interactions in the queue between 0 seconds and threshold 3
- % Calls/Chat Abandoned
   Threshold 3 % of queued interactions in the queue that abandoned between 0 seconds and threshold 3

- Calls/Chat Abandoned Threshold 4
  - Number of abandoned interactions in the queue between 0 seconds and threshold 4
- % Calls/Chat Abandoned
   Threshold 4 % of queued
   interactions in the queue that
   abandoned between 0 seconds and
   threshold 4
- Calls/Chat Abandoned Threshold 5

   Number of abandoned interactions in the queue between 0 seconds and threshold 5
- % Calls/Chat Abandoned
   Threshold 5 % of queued interactions in the queue that abandoned between 0 seconds and threshold 5



# Report 7.05 - Contact Center Performance Report by Demand

#### Parameters:

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date
- Manual End Date
- Period Choices are Custom, Last Hour, Today, Yesterday, Last Week,

This Month, Last month, Last Year, Last 7, 14, 21 or 30 Days

- Display Language
- Calculated Start Period
- Calculated End Period
- Business Processes multi-value parameter

- **SL Goal** % the target Service Level goal for each interval.
- Summary Section Choices are None or Month to Date
- **Demands -** multi-value parameter
- Media Channel multi-value parameter

- Report Type Choices are Cumulative, Hour Interval, or Quarter of an Hour Interval
- Enable Pagination
- Show Empty Rows

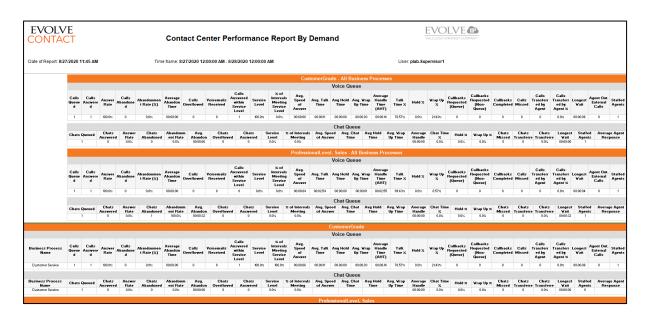
- Business Process Name
- Calls Queued The number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks or Preview Campaign calls.
- Calls Answered The number of queued calls that were answered by agent.
- Answer Rate The percentage of inbound customer calls that entered the queue and were answered by an agent. \*\* excludes any calls or chats that meet the Short Abandon threshold \*\*
- Calls Abandoned For any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination.
- Abandonment Rate (%) The number of abandons / number of queued interaction of that type (Chat and Telephony).
- Average Abandon Time For abandoned calls, the average amount of time a caller waited before hanging up.
- Calls Overflowed For any calls that entered the queue, the number of inbound customer calls where the call reached a final destination other than the following: answered by an agent or abandoned by the customer.
- Voicemails Received For any calls that entered the queue, the number of callers that left a voicemail instead of speaking with an agent.

- Calls Answered Within Service
   Level The number of inbound
   customer calls that entered the
   queue and were answered by an
   agent within the specified goal
   (seconds).
- Service Level The percentage of inbound interactions that entered the queue and were answered by an agent within the specified goal (seconds). \*\* excludes any calls or chats that meet the Short Abandon threshold \*\*
- % of Intervals Meeting Service Level - The percentage of the period intervals that achieved SL Goal parameter value.
- Average Speed of Answer For answered calls, the average amount of time a caller waited before an agent answered that includes queue time and ring time.
- Average Talk Time For answered calls, the average amount of time that agents were actively speaking with callers.
- Average Hold Time the average amount of time a caller was placed on hold by an agent
- Average Wrap-Up Time For answered calls, the average amount of time that agents spent in Wrap Up
- Average Handle Time (AHT) The sum of Talk + Hold + Wrap Up / The count of queued calls that were answered.
- Talk Time % Total Talk time for all agents during this interval divided by total handling time (Talk + Hold

- + Wrap Up) for all agents in that time interval.
- Hold % Total Hold time for all agents during this interval divided by total handling time (Talk + Hold + Wrap Up) for all agents in that time interval.
- Wrap Up % Total Wrap Up time for all agents during this interval divided by total handling time (Talk + Hold + Wrap Up) for all agents in that time interval.
- Callbacks Requested (Queue) A callback created in a BP flow after the caller was in queue and selected not to continue waiting and opt for a callback
- Callbacks Requested (Non-Queue)

   All other callback requests that
   are not Callback Requests in queue,
   can include but not limited to Agent
   created, web callback, Channel
   flow, etc
- Callbacks Completed the number of Callbacks completed.
- Calls/Emails/Chats Missed the number of interactions that were

- delivered to a Ready agent and not answered.
- Calls/Emails/Chats Transferred by Agent - The number of interactions that were answered and then transferred (internal or external) by the agent to any other destination.
- Calls Transferred by Agent % The number of Calls Transferred by agents divided by the number of Calls Answered - available for Emails and Chats transferred
- Longest Wait For any calls that entered the queue, the maximum amount of time that a caller waited prior to reaching their final destination (answered, abandoned, or overflowed).
- Agent Outbound External Calls The number of outbound calls placed outside of the organization by agents on behalf of this BP (Outgoing External Interactions)
- Staffed Agents the # of agents that were not in an Offline state during the time period



#### 2.8 Calls Reports

## Report 8.01 - Calls Performance by Business Process and Destinations

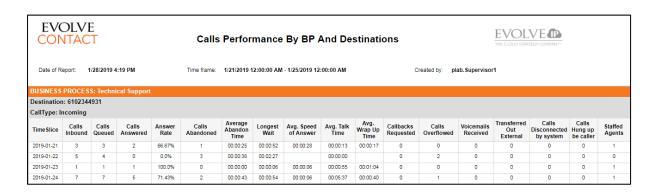
#### Parameters:

- Customer Database source database
- Time Zone customer's time zone by Default
- Manual Start Date and Time
- Manual End Date and Time
- Period
- Display Language

- Calls Inbound Total inbound calls that entered the BP
- Calls Queued The number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks or preview dialer calls.
- Calls Answered The number of queued calls that were answered by agent
- Answer Rate The percentage of inbound customer calls that entered the queue and were answered by an agent
- Calls Abandoned For any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination
- Average Abandon Time For abandoned calls, the average amount of time a caller waited before hanging up
- Longest Wait For any calls that entered the queue, the maximum amount of time that a caller waited prior to reaching their final destination (answered, abandoned, or overflowed)
- Max Queued Max queued calls for this time slice

- Calculated Start Period
- Calculated End Period
- Business Process multi-value parameter
- Call Type
- Group By Destination
- Filter Destination
- Time Slice
- Average. Speed of Answer For answered calls, the average amount of time a caller waited before an agent answered that
- Average Talk Time For answered calls, the average amount of time that agents were actively speaking with callers
- Average Wrap-Up Time or answered calls, the average amount of time that agents spent in Wrap Up
- Callbacks Requested For any calls that entered the queue, the number of callers that opted-in to a callback instead of waiting for an agent
- Calls Overflowed For any calls that entered the queue, the number of inbound customer calls where the call reached a final destination other than the following: answered by an agent or abandoned by the customer.
- Voicemails Received For any calls that entered the queue, the number of callers that left a voicemail instead of speaking with an agent
- Transferred Out External Total calls that were transferred out to an external number

- Transferred Out Internal Total calls that were transferred to an internal entity (agent, BP or Channel)
- Calls Disconnected by System The number of calls that were terminated by an activity in the call flow
- Calls Hung up by Caller The number of callers that hung up before reaching any final destination
- Staffed Agents the # of agents that were not in an Offline state during the time period



# 3 Field Definitions

	Interaction			
Field	Type(s)	Definition	Numerator	Denominator
Inbound Interactions	Callback, Chat, Email, Fax, Telephony	the number of inbound customer interactions that entered this BP		
Callbacks Completed	Business Process: Telephony	the number of callbacks that were successfully handled		
Calls Abandoned	Business Process: Telephony	the number of callers that hung up before reaching any final destination		
Calls Disconnected	Business Process: Telephony	the number of calls that were terminated by an activity in the call flow		
Calls Not Queued	Business Process: Telephony	the number of calls received that never entered a Queue step		
Abandonment Rate (%)	Business Process: Telephony and Chat	The number of abandons / number of queued interaction of that type		
Outbound Calls	Business Process: Outgoing External	the number of outbound calls placed outside of the organization by agents on behalf of this BP (Outgoing External Interactions)		
Service Level	Business Process: Incoming	the overall weighted % of inbound interactions that entered this BP, queued (across any channel), and achieved the intended goal	# of interactions (across all inbound interaction types) that queued and were answered within the defined goal	# of interactions that were queued minus any interactions that are excluded based upon defined criteria associated with each channel
Calls Transferred Externally	Business Process: Telephony	the number of interactions transferred outside ECS for handling (to a 3rd party phone number)		
Answer Rate	Voice Queue: Telephony	the percentage of inbound customer calls that entered the queue and were answered by an agent	the number of inbound customer calls that entered the queue (minus any calls that are considered service level exclusions) and were answered by an agent	the number of inbound customer calls that entered the queue (minus any calls that are considered service level exclusions)
Calls Transferred by Agent	Voice Queue: Telephony	The number of answered calls which were then transferred out to any other destination (External DID, Agent, Channel, BP, HPBX user)		

Calls Transferred by Agent %	Voice Queue: Telephony	The number of Calls Transferred by agents divided by the number of Calls Answered		
Average Abandon Time (AAT)	Voice Queue: Telephony	for abandoned calls, the average amount of time a caller waited before hanging up	the total amount of wait time in the queue for inbound customer calls that entered the queue and abandoned prior to reaching an agent (minus the wait time for any calls that are considered service level exclusions)	the number of inbound customer calls that entered the queue and abandoned prior to reaching an agent (minus any calls that are considered service level exclusions)
Average Hold Time	Voice Queue: Telephony	for answered calls, the average amount of time a caller was placed on hold by an agent	for answered calls that were placed on hold by an agent, the total amount of hold time those callers experienced	the number of answered calls that were placed on hold by an agent
Average Handle Time (AHT)	Voice Queue: Telephony	Calculated as sum of talk + hold + wrap/The count of queued calls that were answered		
Average Speed of Answer (ASA)	Voice Queue: Telephony	for answered calls, the average amount of time a caller waited before an agent answered that includes queue time and ring time	the total amount of time that answered calls waited (queue time + ring time)	the number of answered calls
Average Talk Time (ATT)	Voice Queue: Telephony	the average amount of time that callers are on the phone actively speaking with an agent	the total amount of time that answered calls were actively connected to an agent and not placed on hold	the number of answered calls
Callbacks Completed	Voice Queue: Callback, Telephony	the number of telephony callbacks that were completed		
Callbacks Requested	Voice Queue: Telephony	for any calls that entered the queue, the number of callers that opted-in to a callback instead of waiting for an agent		
Calls Abandoned	Voice Queue: Telephony	for any calls that entered the queue, the number of inbound customer calls where the caller hung up before reaching any other final destination		
Calls Overflowed	Voice Queue: Telephony	for any calls that entered the queue, the number of inbound customer calls where the call reached a final destination other than the following: answered by an agent or abandoned by the customer.		
Calls Queued	Voice Queue: Telephony	the number of calls that entered the queue excluding any non-live call (a caller didn't initiate that interaction) such as Callbacks that were requested (to avoid double counting) or preview dialer calls.		
Final Destination	Voice Queue: Telephony	For any calls that entered the queue, the following events are considered a final destination for that interaction:  * answered by an agent * abandoned by the customer * becomes a callback request		

Longest Wait	Voice Queue: Telephony	* the interaction is transferred outside ECS for handling (to a 3rd party phone number such as an outsourcer)  * customer leaves a voicemail message  * interaction is disconnected by the call flow  for any calls that entered the queue, the maximum amount of time that a caller waited prior to reaching their		
Service Level (SL)	Voice Queue: Telephony	final destination (answered, abandoned, or overflowed)  the percentage of inbound customer calls that entered the queue and were answered by an agent within the specified goal (seconds)	the number of inbound customer calls that entered the queue (minus any calls that are considered service level exclusions) and were answered by an agent in the specified goal (seconds)	the number of inbound customer calls that entered the queue (minus any calls that are considered service level exclusions)
% of Intervals Meeting Service Level	Voice Queue: Telephony	the percentage of 15 minute intervals where the Service Level goal was achieved	the number of 15 minute intervals where a queued call was received and the Service Level goal was met	the number of 15 minute intervals where a queued call was received
Staffed Agents	Voice Queue: Telephony	the # of agents that were not in an Offline state during the time period		
Voicemails Received	Voice Queue: Telephony	for any calls that entered the queue, the number of callers that left a voicemail instead of speaking with an agent		
Total Calls Duration	Voice Queue: Telephony	Includes all the call duration regardless of the filters exact start and stop time. It will only look for calls handled within the selected period.	Example:  Interaction A started at 13:05:00 and finished at 13:15:00 Interaction B started at 13:19:00 and finished at 13:22:00 Period: 13:10:00 - 13:20:00 Total Calls Duration for A: 10 mins, for B: 3 mins Total Calls Prorated Duration for A: 5 mins, for B: 1 mins	
Total Calls Prorated Duration	Voice Queue: Telephony	Prorated call durations start before the Start time filter or end after the End time filter.  Prorated duration will subtract the time that is outside the period filter from the call duration. Provides adjusted minutes count for a specific period.	Example:  Interaction A started at 13:05:00 and finished at 13:15:00 Interaction B started at 13:19:00 and finished at 13:22:00	

		The calculation adjusts to the customer time zone.	Period: 13:10:00 - 13:20:00 Total Calls Duration for A: 10 mins, for B: 3 mins Total Calls Prorated Duration for A: 5 mins, for B: 1 mins	
Talk Time %	Voice Queue: Telephony	Total Talk time for all agents during this interval divided by total handling time (talk+hold+wrap) for all agents in that time interval		
Hold Time %	Voice Queue: Telephony	Total Hold time for all agents during this interval divided by total handling time (talk+hold+wrap) for all agents in that time interval		
Wrap Up Time %	Voice Queue: Telephony	Total Wrap Up time for all agents during this interval divided by total handling time (talk+hold+wrap) for all agents in that time interval		
Answer Rate	Chat	the percentage of inbound customer chats that entered the queue and were answered by an agent	the number of inbound customer chats that entered the queue (minus any chats that are considered service level exclusions) and were answered by an agent	the number of inbound customer chats that entered the queue (minus any chats that are considered service level exclusions)
Average Agent Response	Chat	the average amount of time customers waited after they submitted a message in the chat window until the agent responded	the total amount of time that answered chats were "idle" from the time the customer sent a chat message until the agent responded	the total number of messages sent by customers inside a chat session (each chat session will typically have multiple messages sent by the customer) for all answered chat sessions
Average Chat Time	Chat	the average amount of time an agent spends on a chat interaction	the total amount of time that answered chats were "worked" by an agent from the time the chat interaction was delivered to an agent until the chat session ended	the number of answered chats
Average Speed of Answer	Chat	the average amount of time from when an chat was received from the customer until an agent responded	the total amount of time that answered chats waited from the time the customer chat was received until an agent chat response was sent	the number of answered chats
Chats Abandoned	Chat	for any chats that entered the queue, the number of inbound customer chats where the customer terminated their chat session before reaching their destination		

Chats Overflowed	Chat	for any chats that entered the queue, the number of inbound customer chats where the chat reached a final destination other than the following: answered by an agent or abandoned by the customer. the number of chats that entered the		
Queuea Chais	Criai	queue		
Longest Wait	Chat	for any chats that entered the queue, the maximum amount of time that a customer waited prior to receiving a chat response from an agent OR abandoned prior to receiving an agent response OR become a callback.		
% of Intervals Meeting Service Level	Chat	the percentage of 15 minute intervals where the Service Level goal was achieved	the number of 15 minute intervals where a queued chat was received and the Service Level goal was met	the number of 15 minute intervals where a queued chat was received
Service Level	Chat	the percentage of inbound customer chats that entered the queue and an agent responded within the specified time goal	the number of inbound customer chats that entered the queue and an agent sent a response within the specified time goal	the number of inbound customer chats that entered the queue
Staffed Agents	Chat	the # of agents that were not in an Offline state during the time period		
Average Email Time	Email	the average amount of time an agent spends on an email response	the total amount of time that answered emails were "worked" by an agent from the time the email interaction was delivered to an agent until they sent a response	the number of answered emails
Average Speed of Answer	Email	the average amount of time from when an email was received during business hours from the customer until an agent responded	the total amount of time that answered emails waited from the time the customer email was received until an agent email response was sent	the number of answered emails
Emails Remaining	Email	the number of emails that remained in the queue at the end of the customer's day (based upon business hours)	the number of emails that remained in the queue waiting for an agent response when the BP closed	
Emails Handled	Email	the number of emails handled by an agent. This includes both queued emails and those rescheduled by an agent.		
Emails Overflowed	Email	for any emails that entered the queue, the number of inbound customer emails where the email reached a final destination other than the following: answered by an agent.		

Emails	Email	for any emails that entered the	1	1
Rescheduled	Liliali	queue, the number of emails that		
Reservedored		were manually scheduled by an		
		agent to be answered at a later time		
Longest Wait	Email	for any emails that entered the		
20.1900. * * 0.11		queue, the maximum amount of time		
		that a customer waited prior to		
		receiving an email response from an		
		agent		
Queued Emails	Email	the number of emails that entered		
		the queue during the specified time		
		period. This excludes any		
		"rescheduled" (or Callback) emails.		
Service Level	Email	the percentage of inbound customer	the number of inbound	the number of
		emails that entered the queue and	customer emails that	inbound customer
		an agent sent an email response	entered the queue and	emails that entered
		within the specified time goal	an agent sent an email	the queue
			response within the	·
			specified time goal	
Staffed Agents	Email	the # of agents that were not in an		
		Offline state during the time period		
Busy Time	Agent	Offer Time + Talk Time + Chat Time		
		+ Email Time + Fax Time + Wrap-		
		up Time + Hold Time (overlapping		
		interactions will not be accumulated)		
Login Time	Agent	Handle Outgoing Time + Break Time		
		+ Back Office Time + Idle Time +		
		Busy Time		
Idle Time	Agent	Agent is in the Ready State and is		
		waiting to receive an interaction		
	<u> </u>	//D T: 1::1 11 /D T: 1		
Occupancy	Agent	((Busy Time divided by (Busy Time +		
		Idle Time))*100		
Handle Time	Agent	Talk Time + Chat Time + Email Time		
Transic Time	/ (geill	+ Fax Time + Wrap Up Time + Hold		
		Time		
Total Online	Agent	The number of agents that logged in		
Total Cilling	, .go	during the specified time period		
		dering the specified time period		
Total Available	Agent	The number of agents that entered a		
		Ready state during the specified		
		time period		
Occupancy Pct	Agent	The cumulative Occupancy of the		
. ,	•	Available agents. This is calculated		
		by dividing Busy Time by the sum of		
		(Busy Time + Ready Time)		
Interaction Time	Agent	Offer Time + Talk Time + Chat Time		Overlapping
	-	+ Email Time + Fax Time + Wrap-		interactions will
		up Time + Hold Time (overlapping		accumulate
		interactions are accumulated)		Interaction Time. If
		,		an agent is
				simultaneously,
				working on multiple
				interactions,
				Interaction Time is
				the sum of the time
				spent on each
				individual
				interaction. The
				Interaction Time
				could therefore

# 4 Interaction Types

Interaction Type	Description	Media Types	Direction	Additional
Any	Umbrella term that includes all Media Types and Directions	All	Incoming, Outgoing	
Callback	Callback can include OR an inbound voice interaction that either became a callback because the caller opted-in to a callback while in a queue OR an inbound voice interaction became a callback because the agent spoke with the caller and manually scheduled a callback OR Inbound interaction that begins as a web callback request OR an email that is manually rescheduled by the agent for a later response	Telephony, Email	Incoming, Outgoing	Customer can put a link on their website where the customer enters their name and phone number and description and optionally BP.  That interaction will immediately be sent to the BP for processing. A Web Callback requests is a Telephony media type.
Callback Telephony	A subset of Callback interactions that only include those for the Telephony media type	Telephony	Incoming	
Campaign	An outbound Campaign interaction initiated by the Dialer.	Telephony	Outgoing	Same as Campaign Telephony
Campaign Telephony	An outbound voice interaction initiated by the Dialer	Telephony	Outgoing	Same as Campaign
Chat	an inbound web chat interaction initiated by a customer OR an internal chat between members of the organization	Chat	Incoming, Outgoing	Outbound chats today would be an outbound internal chat only.
E-mail	an inbound email interaction initiated by a customer OR	Email	Incoming, Outgoing	

	an outbound response email from an agent to a customer			
Fax	Business Process: Telephony	Fax	Incoming	Same as Incoming Fax today. The system expects all faxes to be delivered via email. There is no inherent FAX capability in the system.
Incoming	an inbound fax interaction initiated by a customer	All	Incoming	
Incoming Chat	Umbrella term that includes all Incoming interactions across all media types	Chat	Incoming	
Incoming Email	an inbound web chat interaction initiated by a customer	Email	Incoming	
Incoming Fax	an inbound email interaction initiated by a customer	Fax	Incoming	
Incoming Telephony	an inbound call interaction initiated by a customer	Telephony	Incoming	
Internal Messaging (Chat)	a chat interaction between 2 agents	Chat	Incoming, Outgoing	
Outgoing External Mail	an outbound email that is sent to an external address	Email	Outgoing	
Outgoing External Telephony	an outbound call originated by an agent to a number that is external to the organization	Telephony	Outgoing	
Outgoing Internal Telephony	an outbound call originated by an agent to a number that is internal to the organization	Telephony	Outgoing	
Outgoing External	an umbrella term that includes all outgoing interactions across media types sent external to the organization	Telephony, Email	Outgoing	
Outgoing Internal	an umbrella term that includes all outgoing interactions across media types sent internally within the organization	Telephony, Chat	Outgoing	
Telephony	a voice interaction that entered the Business Process. This includes every voice interaction - including AA & IVR & queue & dialer functions & manual outgoing calls initiated by an agent.	Telephony	Incoming, Outgoing	
Transferred	any interaction that is transferred to a secondary destination manually by an agent OR automatically during the call flow	All	Incoming, Outgoing	
Transferred Chat	a chat interaction that is transferred to a secondary destination manually by an agent	Chat	Incoming	

	OR automatically during the call flow			
Transferred E-mail	an email interaction that is transferred to a secondary destination manually by an agent OR automatically during the call flow	Email	Incoming	
Transferred Fax	a fax interaction that is transferred to a secondary destination manually by an agent OR automatically during the call flow	Fax	Incoming	
Transferred In Telephony	Call transferred into this BP from another BP	Telephony	Incoming	
Transferred Out Telephony	Call transferred from this BP to another BP	Telephony	Outgoing	