Teams - End User Training

- Overview
 Quick Start Guide
 Interactive Demo
 Video Training
 Microsoft Training Content

Overview

The Microsoft Teams application is designed to be a very consistent, structured experience on all devices: Windows desktops, Mac, Web-browsers, iOS m obile devices, Android mobile devices, AND desktop phones and video conferencing units (VCU). This is extremely important for businesses that are preparing for installation and training because it should minimize apprehension around call handling. A user will perform the following functions with all the same clicks on any of those devices:

- Answer calls, Hold, Unhold, Mute, Unmute, End Calls
- Blind transfer, Consult (warm) Transfer, **Remember Microsoft does not support Ad Hoc 3-way conferencing**
- Accessing call history, voicemail, searching contacts, and dialing

Evolve IP is responsible for consolidating and enabling businesses with the Microsoft content for How-To Videos and Guides for performing route functions. That content is organized below and often links to Microsoft content so that it's always the MOST-CURRENT documentation with ongoing application releases.

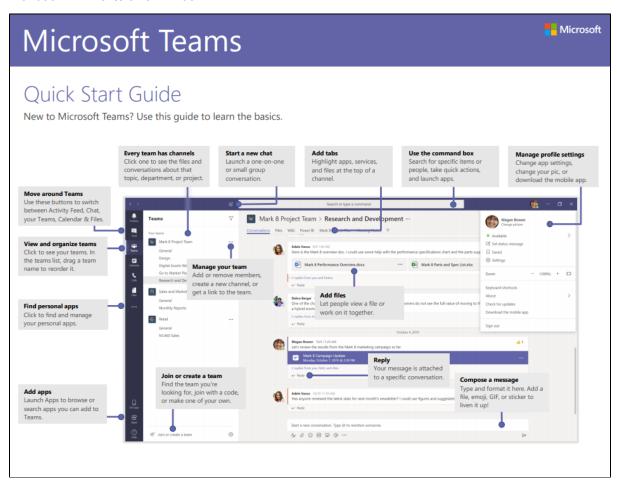
Collaboration versus Calling: Business Transformation is underway. When moving toward a Microsoft Teams solution, your business values communications in the following order:

1) Collaboration 2) Meetings and conferencing- online and in-person 3) Traditional Calling

Quick Start Guide

- What is Microsoft Teams?
- Sign in and Get Started with Microsoft Teams
- · Chat and share files in Teams
- Collaborate in Teams
- Set up Teams Mobile APPS
- Learn More
- Getting started videos

MICROSOFT TEAMS QUICK START GUIDE



Interactive Demo

Microsoft Teams Interactive Demo

Video Training

blocked URL

Quick start

blocked URL

Intro to Microsoft Teams

blocked URL

Set up and customize your team

blocked URL

Collaborate in teams and channels

blocked URL

Work with posts and messages

blocked URL

Upload and find files

blocked URL

Start chats and calls

blocked URL

Manage meetings

blocked URL

Set up and attend live events

blocked URL

Explore apps and tools

blocked URL

Manage team schedules with Shifts

blocked URL

Manage your activity feed

blocked URL

Teams on the go

blocked URL

Get started with Teams (free)

Microsoft Training Content

Microsoft Teams Interactive Demo

Microsoft Teams video training Quick Start

MS Teams Admin Training

Getting started with Microsoft Teams