Application Password Reset

How to Reset User Passwords

Password resets are an administrative function performed by your OSSmosis admins in the OSSmosis portal per user.

How to Reset a User Passwords

- Login to OSSmosis.
- Select the Location from the drop-down you wish to reset passwords.
- Click the Telephony Setup.
- Select Manage Users.

Navigate to the Telephony Setup > Users menu in OSSmosis 5. Under Telephony Setup select Manage Users.

• Click Manage.



Locate the user by scrolling or searching at the top by name, phone number, or extension.

	OSSmosis 5 Telephony Set	up Q 0507					•	(ტ
Brian D'Onofrio	A LOCATION USERS	TEAMS ENTERPRISE VOICE MUSIC ON HOLD	SCHEDULES HUNT GROUPS	AUTO ATTENDANTS	MEET-ME AUDIO CONFERENCES	COLLABORATE CONFERENCES	TRUNK GROUPS	DEPA	>
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TELEPHONY SETUP									
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21 MONITORINO									
IL REPORTS									
CLOUD SERVICES									

Once the user is highlighted, select Reset Password.

You can type in a single password

Please Note: This option should only be used to confirm access once the temporary password has been provided. Passwords should be reset to a unique identifier.

Reset Application Passwords Resets Application, SIP, or Voicemail passwords for curren	t selection	×
Current selection (1) 1 Line (4845880834.310) 		
Application Password ¹ TYPE SINGLE PASSWORD HERE		
Voice Portal Passcode		
	CANCEL	SAVE

Password Rules Application

- Cannot be the old (last) password
- Must be at least 8 characters long

- Can include the following characters 0-9, A-Z, a-z, /#@-|_~!.^&*
 Must not be longer than 40 characters
 May not repeat any character more than 2 times in a row

- May not contain a sequence of characters more than 2 long
 Must contain at least 1 capital letter, 1 number, 1 special character and 1 lower case letter

Enter the password of choice and select Save.