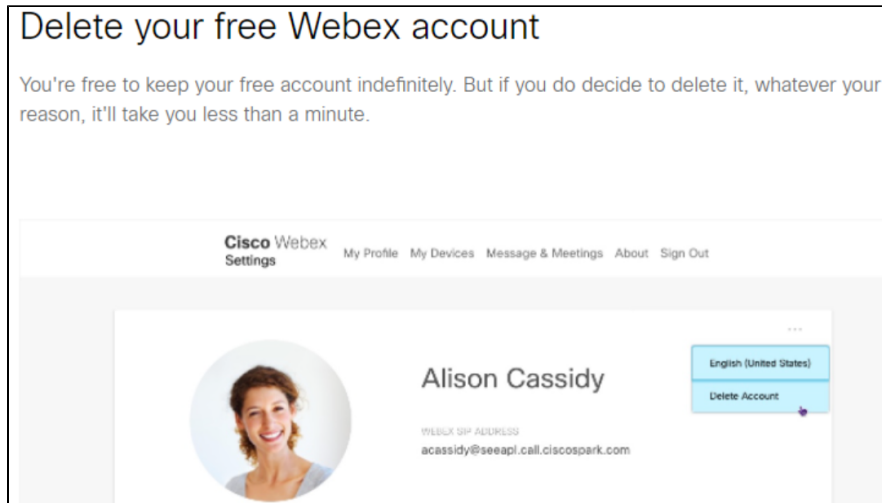


# MN SP (Legacy Aitech) Webex End User - U Flow Steps

**MN This Page is for existing UC One Communicator end users migrating to Webex (Non Admin)**

This page is for the MN (Legacy Aitech) MN customers only Service Provider ONLY Not ENT

\*\*\* If you already had a Webex account and used your company email address to open it, you must delete the old account first before proceeding below. For instructions on how to delete your other account [click here](#)



Verification Link : [HERE](#)

Webex Admin Portal (Control HUB) - [HERE](#)

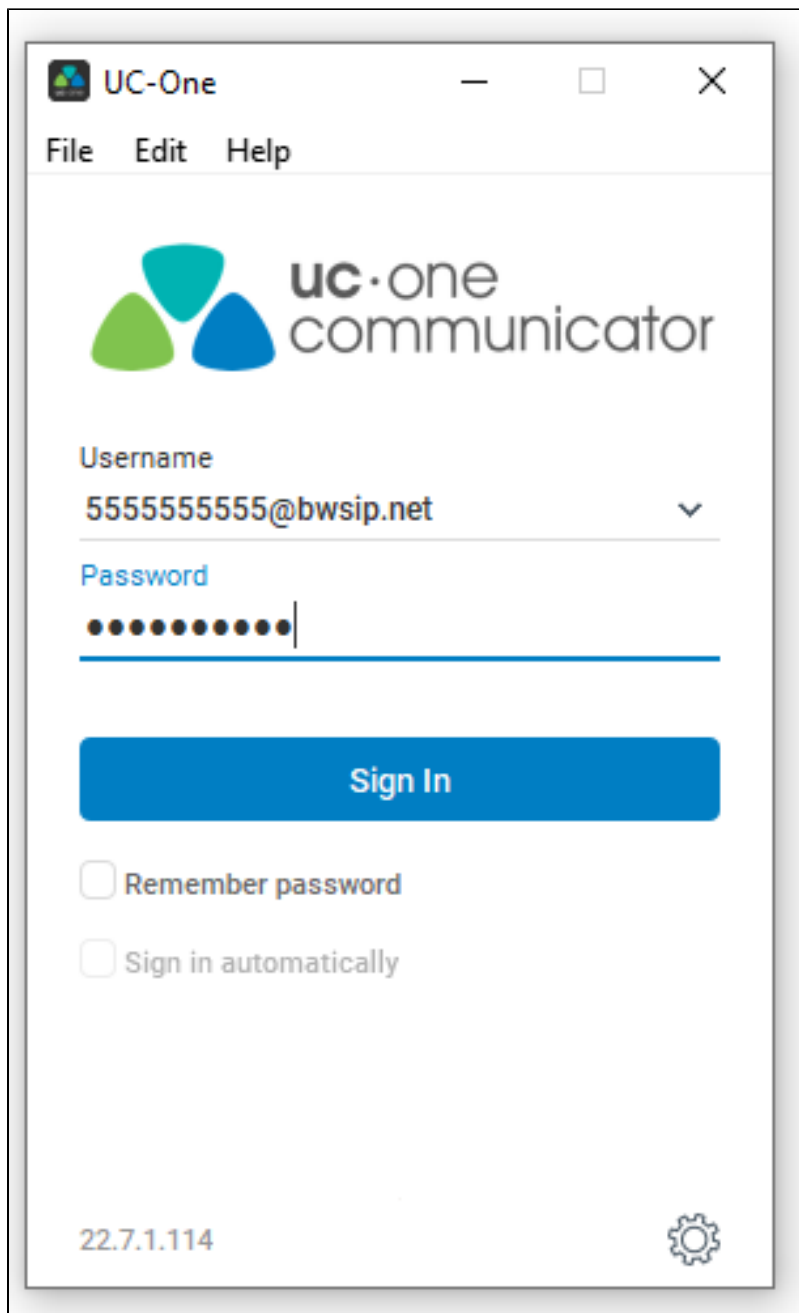
We advise the admin to be the first to complete these steps. The first Person to complete Verification becomes the Control Hub Admin. This can be changed if needed.

## **Step 1:**

You will be required to add your company email address and verify it before using Evolve Anywhere with Webex. To set up your company email address [CLICK HERE!!](#) and follow the below steps. This link will direct you to the email verification page.

On this Page please enter your **ODIN USER ID**, This Must include "[@bwsip.net](#)"

\*\*\*\*This is the same log in Information you currently use to log into your UC One Communicator application and your application password. This can be reset in Odin by your admin.



## **Step 2:**

now that you have your ODIN User ID, you will need to enter it here.

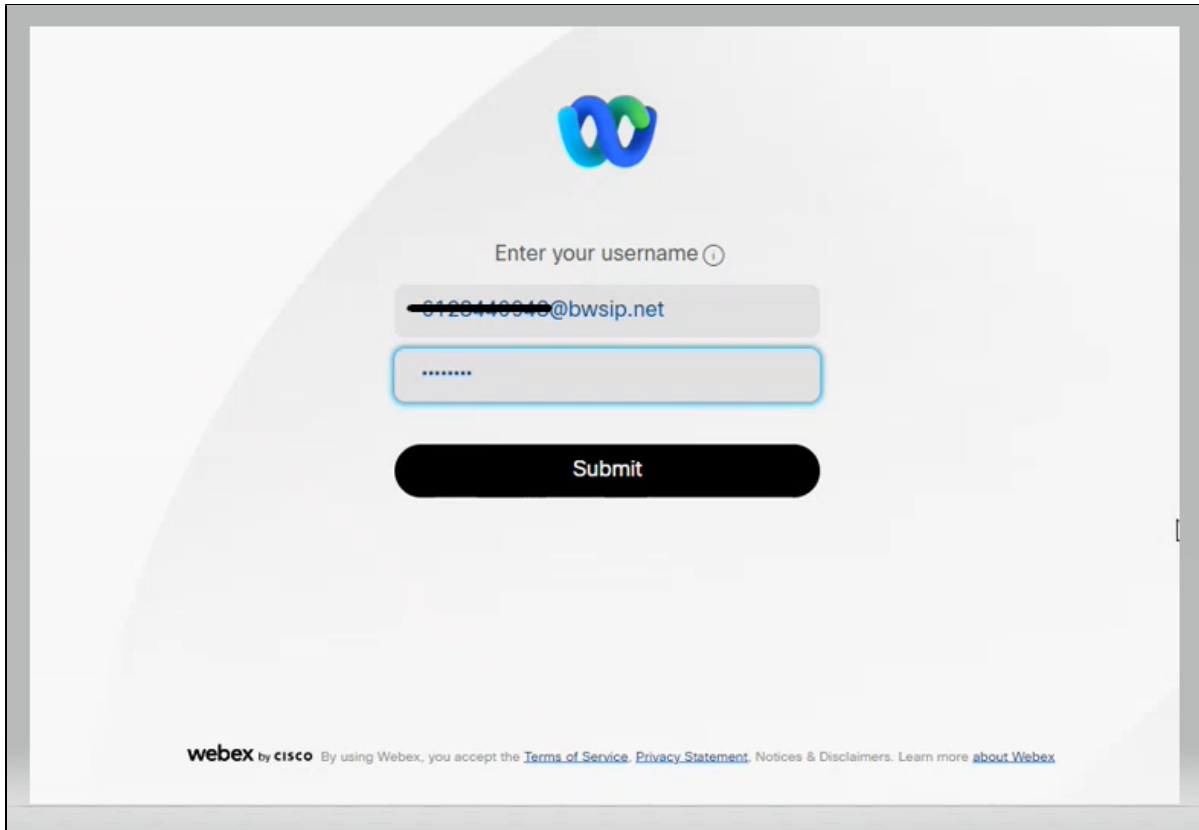
Sample User IDs below

[5555555555@bwsip.net](#) Direct Dial user ID

[5555555555-555@bwsip.net](#) Extension User ID

[ENT0056@bwsip.net](#) ENT User

[SP0675@bwsip.net](#) Service Provider User ID



The image shows a Webex login interface. At the top center is the Webex logo, which consists of two interlocking loops, one blue and one green. Below the logo is the text "Enter your username ⓘ". Underneath this is a text input field containing the email address "6128448848@bwsip.net". Below the email field is a password input field with a light blue border and a blue outline, containing several dots to represent masked characters. Below the password field is a black, rounded rectangular button with the word "Submit" in white text. At the bottom of the page, there is a footer that reads "webex by cisco" followed by a line of small text: "By using Webex, you accept the [Terms of Service](#), [Privacy Statement](#), Notices & Disclaimers. Learn more [about Webex](#)".

### **Step 3:**

Once you enter your ODIN User ID you will be redirected to enter your company email



Hello ~~6128440048~~@bwsip.net

To secure your Webex account, we will need to verify an email address. Please enter the email you would like to use as your Webex User ID. We will then send you a verification email with instructions on how to proceed.



Enter your email address

Email is required

Submit



Hello ~~6128440048~~@bwsip.net

To secure your Webex account, we will need to verify an email address. Please enter the email you would like to use as your Webex User ID. We will then send you a verification email with instructions on how to proceed.

~~KIDH, 95~~@gmail.com

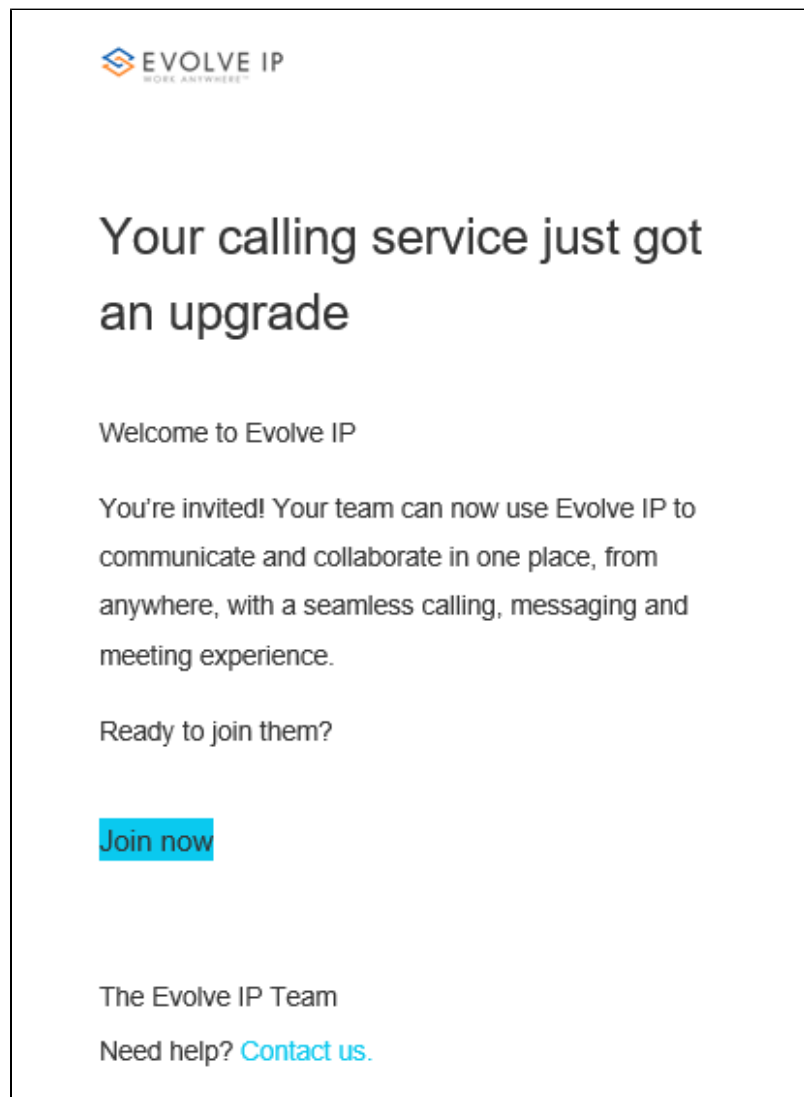
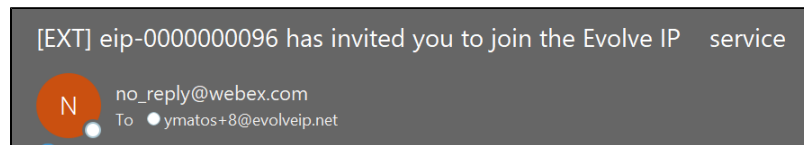
Submit



**Step 4:**

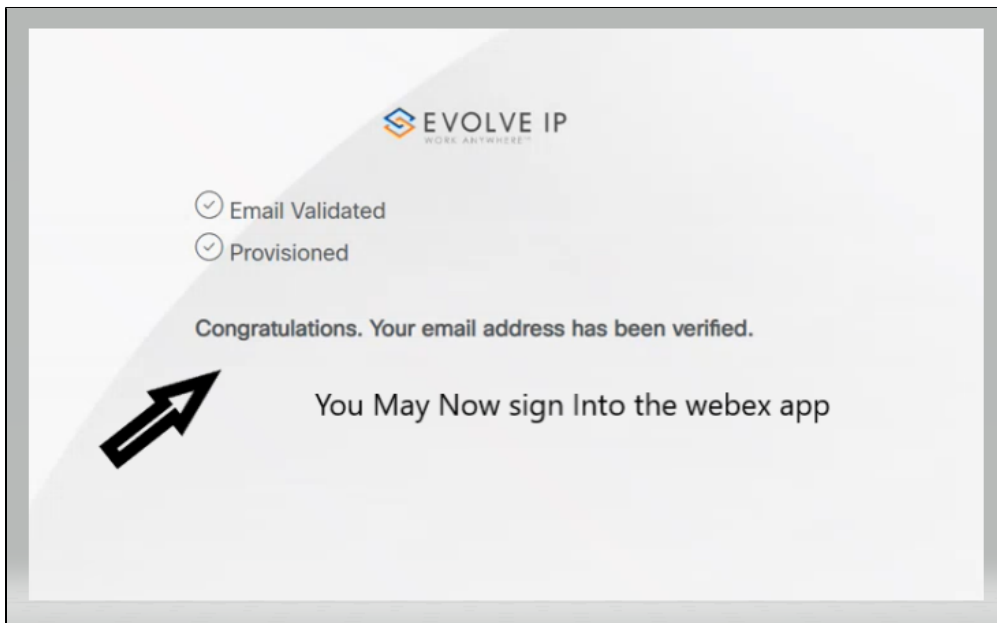
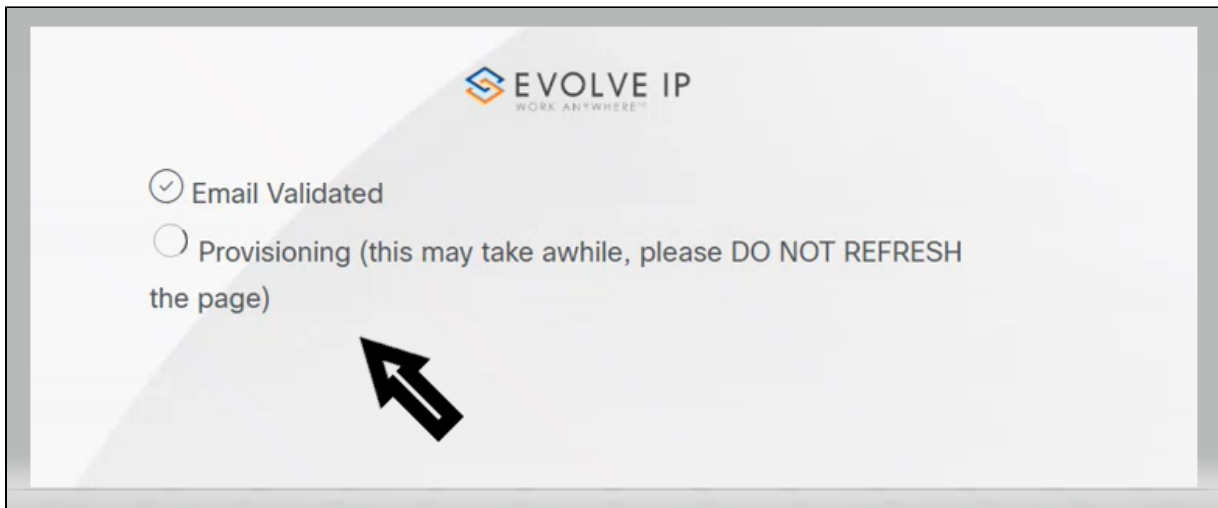
Once you enter your email address you will receive an email from [no\\_reply@webex.com](mailto:no_reply@webex.com)

Here you can click on Join now where you will get email and user ID Validation.



### **Step 5:**

Once you verify both you can sign into your downloaded Webex application.




### **Step 6:**

If you have not downloaded Webex before the email verification, you will need to download it now. If you do not have admin access to your PC please contact your IT administrator.





## Webex


 Download for Windows (64 bit)

Also available here:



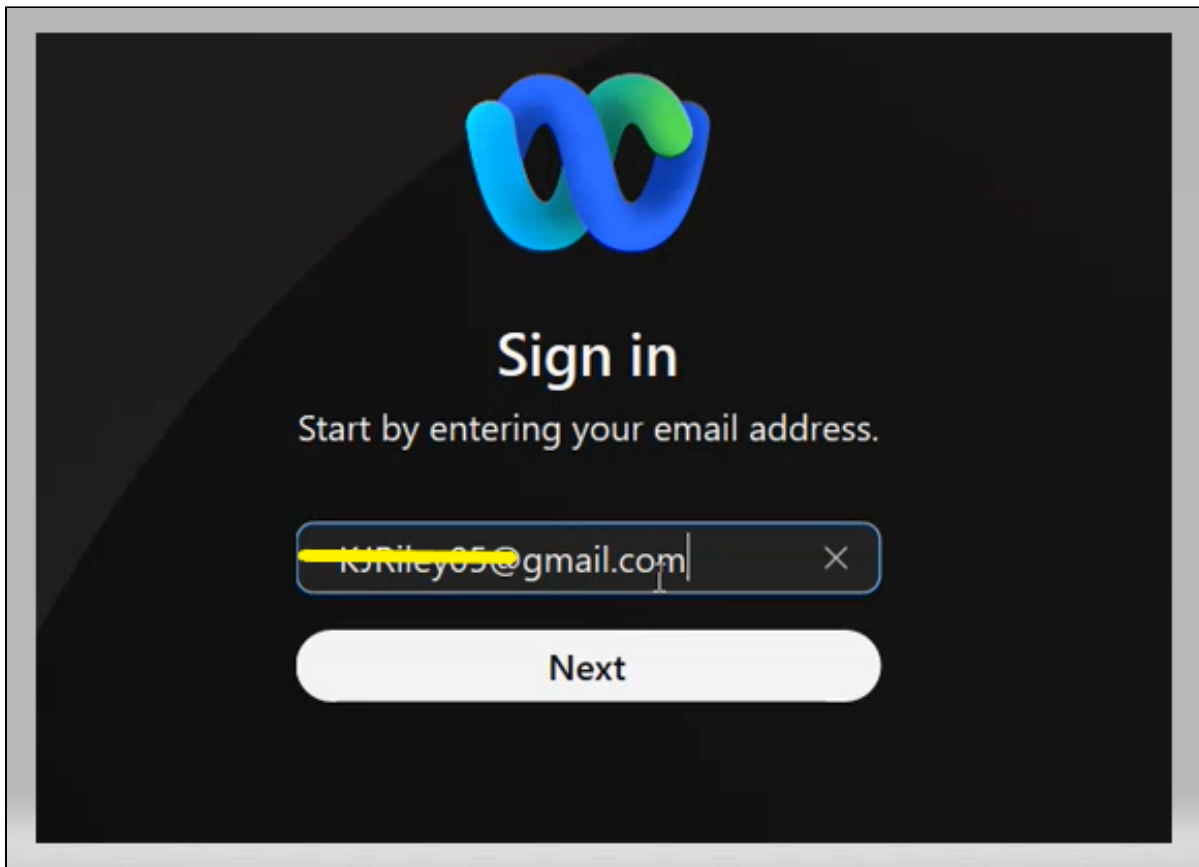
 Download for macOS (Intel chip)

 Download for macOS (M1 chip)

 Download for Windows (32 bit)

### **Step 7:**

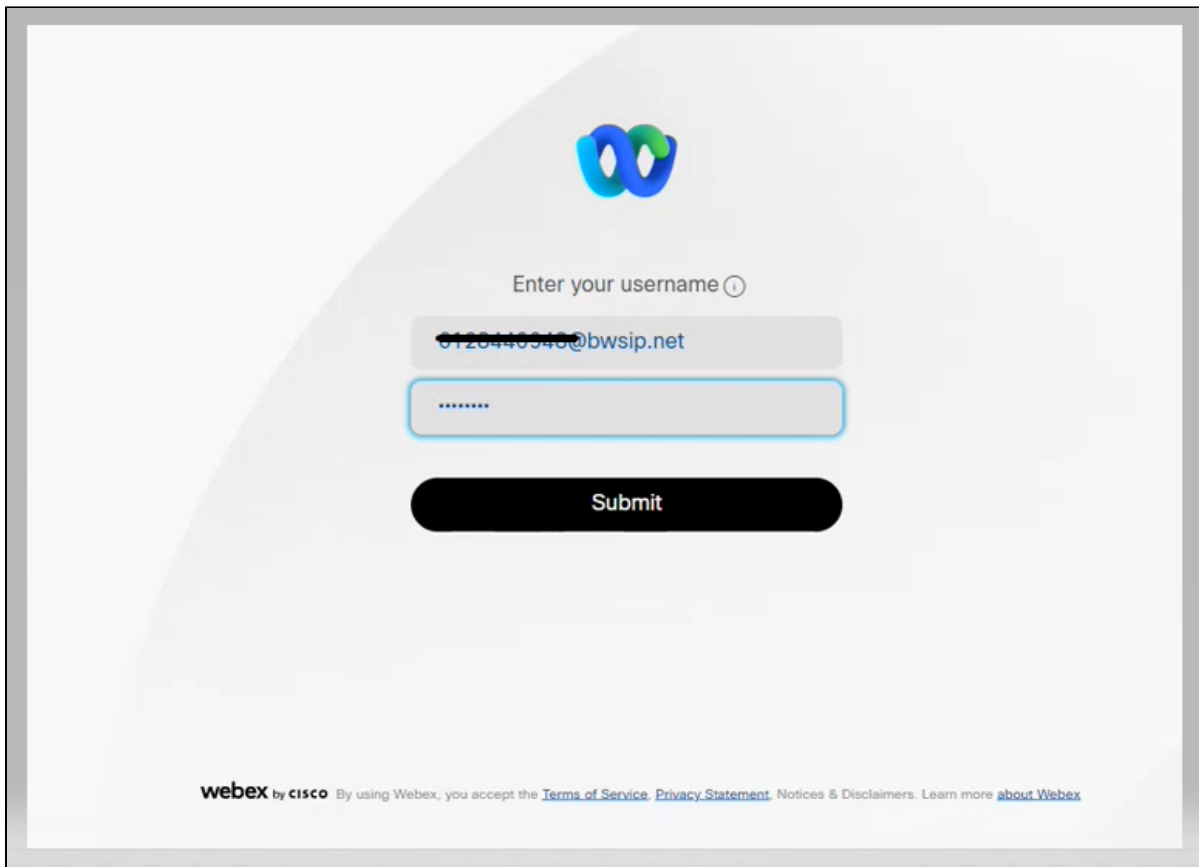
After confirming download enter your company **email address**. Since you have already verified the email you will be prompted for your OSSmosis User ID and application password after.



**Step 8:**

Enter your ODIN User ID and application password





The image shows a Webex login interface. At the top center is the Webex logo, a stylized 'W' in blue and green. Below the logo is the text 'Enter your username' followed by a small information icon. There are two input fields: the first contains the email address '6126446546@bwsip.net' and the second contains a masked password '\*\*\*\*\*'. Below the password field is a black 'Submit' button. At the bottom of the form, there is a footer that reads 'webex by cisco' followed by a line of small text: 'By using Webex, you accept the [Terms of Service](#), [Privacy Statement](#), Notices & Disclaimers. Learn more [about Webex](#)'.

webex by cisco By using Webex, you accept the [Terms of Service](#), [Privacy Statement](#), Notices & Disclaimers. Learn more [about Webex](#)

### **Step 9:**

You are now signed in to your Evolve Anywhere with Webex application!!!

